

FACILITIES PLANNING COMMITTEE

I. CALL TO ORDER

James Martin called the meeting to order at 5:32 p.m. Others present included James LaBine, Dustin Clarke, Jill Christiana, Superintendent Bryan Trendell, Candace McGowne, Rick Roberts, Lynda Sanders, Melia Jasso, Ann Marineau, Nicole Ault, Michelle Inskeep, Lesli Traylor, Linda Vickrey, Karla and Steve Delgado, Rod Danielson, Chloe Danielson, Greg Mulkey, Barbara Green, Trevor Edd, Travis Howard, Bryce Grotzke, Chad Putman, Richard Hinkle, Rocky Place, Kevin Wilhite, Brandon Waite, Brian Hutchins, Joe Slack, David Qualman, Peggy Ahlgrim, and Jillian Ward from *The World*.

2. REVIEW OF FACILITIES PLANNING COMMITTEE ROLE AND MEMBERSHIP

A copy of the Facilities Planning Committee Charter was presented and reviewed. The committee consists of three board members, the superintendent, business manager, and facilities manager. It currently needs standing community members to be involved in the construction decisions involving the district. If you are interested, contact James Martin.

3. OSBA GUIDELINES

The guidelines for what to do when a bond measure passes were presented and reviewed.

A. ESTABLISH PUBLIC OVERSITE ADVISORY COMMITTEE

It is recommended to establish a project Oversight Advisory Committee consisting of a board representative, key representatives from district facilities committee, administrators, staff, construction trades, someone familiar with how tax dollars are spent as well as parent and community representatives from the areas where the work is being done. The committee's job is to monitor project progress to be sure projects are completed on time and within budget and keep the community informed about the projects and their progress. There will be a sub-committee for each project. Dustin Clarke will head the committee to create the Oversight Advisory Committee.

B. TIMELINE

The timeline for selling the bonds is still being discussed. In order to get favorable rates, there is a time limit requirement to spend 100% of the \$4 million grant in three years and 85% of the \$59,995,000 bond in three years. The board will determine if they are going to sell 100% of the bonds all at once or break it into two sales. The district anticipates the funds available in May, 2018.

4. CONSTRUCTION SCHEDULE SCENARIOS

Because of the magnitude of the construction, the district realizes a number of the staff, parents, and community members will be inconvenienced to one degree or another during the construction phase. Schools and programs will be shuffled as new buildings are built, classrooms and whole schools will need to be packed up and moved, traffic will be impacted at the construction sites, and parking and field space will be reduced due to construction staging. The district will make every effort to reduce the various impacts. The inconvenience is more than worth it though.

Eastside/Millicoma: The Eastside site will be prepared for construction. Millicoma work will be done over the summer months as much as possible and work that won't impact the classrooms will be done during the school year. The staging area will be part of the playground.

Harding Learning Center (HLC): The district is finalizing the new locations of the programs & offices located HLC. The goal is to have the Harding Building empty by the start of the 2018-19 school year so that demolition and construction can begin as soon as possible. The site will be prepared for construction and the staging area will be the parking lot at HLC.

Madison/Sunset: Madison will be prepared for construction with the possibility of using modular classrooms for transition classrooms. Sunset work will be done over the summer months as much as possible, and work that won't impact the classrooms will be done during the school year. The staging area will be part of the fields.

5. SEISMIC GRANT

The district will be applying for a seismic grant for Madison Elementary School. The deadline for applying is January 31, 2018.

6. DEVELOPMENT OF REQUEST FOR PROPOSALS (RFPs)

Candace McGowne will head the team for developing RFPs for the Project Manager and Architect. The project manager would oversee the contractor(s). The district will need to consider traditional design/bid/build where design is completed prior to any bidding by contractors or Construction Manager General Contracting (CMGC) where the general contractor gets selected during the design phase. CMGC is more of a collaborative relationship.

7. Communications Team

The superintendent and business manager will discuss the possibility of a stipend for updating the district's bond webpage and Facebook posts for communication on the progress of the construction. The Public Oversight Committee will also play a role in communications. It could also be part of the RFP as part of the project manager's contract.

8. ADJOURN MEETING

The meeting was adjourned at 7:31 p.m.

James Martin, Board Member

Peggy Ahlgrim, Board Secretary