

COOS BAY PUBLIC SCHOOLS
BOARD OF DIRECTORS
MILNER CREST EDUCATION CENTER
1255 HEMLOCK AVE., COOS BAY, OR 97420
January 9, 2017

REGULAR BOARD MEETING AGENDA

6:00 PM

1. **CALL TO ORDER:** Pledge of Allegiance and Welcome
2. **APPROVE AGENDA**
3. **CONSENT AGENDA**
 - A. *Approve Minutes of the December 12, 2016, Regular School Board Meeting
4. **SCHOOL BOARD APPRECIATION MONTH**
5. **SPECIAL PRESENTATION**
 - A. BEST Committee – Building Excellent Schools Together
6. **BUILDING AND STAFF PRESENTATIONS**
 - A. MHS Student Update: Erin Nelson
 - B. OSEA Business: Sandy Reiber
 - C. CBEA Business: Lynda Sanders
 - D. Highlighted School – Destinations Academy
7. **DISTRICT STAFF PRESENTATIONS**
 - A. Superintendent Bryan Trendell
 1. District Update
 2. Division 22 Report
 3. Budget Process
 4. *Financial Report
8. **PUBLIC INPUT**

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)
9. **BOARD ITEMS**
 - A. **Board Member Highlights
 - B. School Board Positions 1, 2, 5 and 6 Candidate Filing
 - C. Committee Reports

10. **ACTION ITEMS TO CONSIDER**
 - A. BEST Committee Proposal

11. **ADJOURN MEETING**

CALENDAR

Date	Event
1/16	Martin Luther King Jr. Holiday – No school
1/18	Policy Committee – 8:00 AM @ Milner Crest Education Center
1/23	Special School Board Meeting – 5:30 PM @ Milner Crest Education Center

Visit the District's Webpage at www.cbd9.net

The meeting location is accessible to persons with disabilities. Request for other accommodations should be made to Peggy Ahlgrim at 541-267-1310, 541-269-5366 (fax) or peggya@coos-bay.k12.or.us

COOS BAY PUBLIC SCHOOLS
COOS BAY, OREGON

December 12, 2016

REGULAR SCHOOL BOARD MEETING

The Board of Directors of Coos Bay Public Schools met on December 12, 2016, at Milner Crest Education Center, 1255 Hemlock Ave., Coos Bay, Oregon, for a regular School Board meeting and executive session.

Chair Adrian DeLeon called the meeting to order at 5:30 p.m.

Board members present: Adrian DeLeon, Mary Fields, James Martin, Jill Christiana, and Charlene Moore. Sam Aley arrived at 5:40 and James LaBine was absent.

Others present included Superintendent Bryan Trendell, Personnel & Business Services Director Candace McGowne, Attorney David Dorsey, Board Secretary Peggy Ahlgrim, Kara Davidson, Mac McIntosh, Conner DeLeon, Brodie Blair, Sandy Reiber, Craig Blair, Dane Smith, Laura Post, Karli Kennedy, Brandy Flood, Bailey Flood, Shelly McKnight, Layne Phillips, Shirley Tremel, Mindie Wilson, Danner Wilson, Richard Boice, Dylan Boice, Janice Schock, Kitty DeMoss, Deb Dunbar, Lynda Sanders, Jack Waddington, Trent Hatfield, Brody Blair, Rebecca Peters, Madeline Peters, Ann Marineau, Ashley Peters, Emmalee Schaefer, Sierra and Summer Riccalarsen, Tory Cox, Travis Howard, Siena Beckett, Ciara Johnson, Lisa DeSalvio, Greg Mulkey, Bill Lilly, Patty Hanlin, Jacella Corsaletti, Erin Atkins, Kevin Haan, Samantha Beckett, Cap Sharples, Scott Cooper, Dan & Kasin Hinrichs, Linda Vickrey, Lillian Erb, Laura Means, Mary-Margaret Stockert, Teri Harris Jones, and Jim Innes from *Channel 191*.

1. **DISMISS TO EXECUTIVE SESSION:** The meeting was dismissed to executive session at 5:30 p.m. based on ORS 192.660(2)(f): To consider information or records exempt by law from public inspection.
2. **RECONVENE TO REGULAR BOARD MEETING:** The regular Board meeting was reconvened at 6:01 p.m. and Adrian DeLeon led in the Pledge of Allegiance.
3. **APPROVE AGENDA**
James Martin made the motion, Mary Fields seconded, to approve the agenda with the addition of Action Item E. – Approve Contract Addendum. The motion passed unanimously.
4. **CONSENT AGENDA**
Consent agenda is as follows:
 - A. Approve Minutes of the November 14, 2016, Regular School Board Meeting
Jill Christiana made the motion, James Martin seconded, to approve the Consent Agenda. The motion passed unanimously.
5. **SPECIAL PRESENTATIONS**
 - A. **MHS Football Field Naming:** Greg Mulkey requested the Marshfield High School football field be named Kent Wigle Field. He gave an overview of Mr. Wigle’s outstanding career as coach and mentor to the students as well as the local, state, and national awards and recognition

he has received throughout his career. Bill Lilly, former assistant coach, also shared his support for naming the field.

- B. Shining Star Award – Coos Bay/North Bend Rotary Club: Coos Bay/North Bend Rotary Club received a Shining Star Award for their support of the ARK Project.
- C. Stan Sweet Memorial Presentation: The Stan Sweet Memorial Fund awarded grant money to Shirley Tremel for the town mural project for the kids at the school and to Patty Hanlin for field trips to the Tall Ships. Teachers were encouraged to apply for next year's grants.

6. PUBLIC INPUT

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)

There was no public input.

7. BUILDING AND STAFF PRESENTATIONS

- A. Highlighted School: Principal Michelle Inskeep introduced students from Millicoma School's Estuary Explorers, Leadership Team, Robotics Teams and Mustang Pride Team. The Board and audience were delighted with how students are involved in programs at Millicoma School.
- B. MHS Student Report: There was no report.
- C. CBEA Business: Lynda Sanders thanked Superintendent Trendell, Candace McGowne and Adrian DeLeon for the regular meetings. She addressed language issues in Policy GBM-AR regarding the process if a staff member has a complaint against a supervisor, rights of staff compared to rights of students and requested in the complaint policies that it be consistent when using "school patron" and "public".
- D. OSEA Business: Sandy Reiber reported OSEA recently held a stewards' workshop which she attended. They have been holding their general meetings. She also addressed language issues in the complaint procedures. Classified Staff Member of the Month is Anita McHaney, library media clerk at Marshfield High School.

8. DISTRICT STAFF PRESENTATIONS

A. Superintendent Bryan Trendell

- 1. District Update: Superintendent Trendell reported the district continues to move forward in a positive direction. He will be highlighting a different school each month on Pirate Radio. This month's highlighted school is Marshfield High School and their 2+2 credit program. Broadcasts are Friday afternoons at 5:00 p.m. on KMHS 91.3 FM.
- 2. School Improvement Grant: The district has received verbal notification that the district will be awarded the \$300K School Improvement Grant. The grant will focus on behavior support, math support and grade and attendance improvement.
- 3. OSAA Classification: Superintendent Trendell presented the district's enrollment and free/reduced enrollment data to the Oregon Schools Athletic Association (OSAA) to present a case for Coos Bay School District to remain in its current classification for the last year of the current OSAA cycle.

- B. Personnel & Business Services Director Candace McGowne
 - 1. Financial Report: Candace McGowne reviewed the financial reports as of November 30, 2016.
 - 2. Enrollment: Candace McGowne shared the enrollment numbers as of December 1, 2016.

9. BOARD ITEMS

- A. Board Member Activities & Highlights: Activities included Madison Site Council, BEST Tour, Policy Committee x 2, MHS Extreme Makeover, band and choir concerts, Pastries with Parents at Blossom Gulch, boys and girls basketball, Facilities Planning Committee meeting, coffee with Superintendent Trendell. Highlights included the band and choir concerts, participating in MHS's Extreme Makeover and Millicoma's PTA Parent's Night Out.
- B. Schedule Data Review: The first data review will be January 23, 2017, at 5:30 p.m. Data the Board would like to see includes a 2016 end-of-year review, Smarter Balanced assessments, graduate and attendance data from last year. Also steps and implementation of the Board goal in math (including school snapshots) and what the Board needs to do to support success with the goal.
- C. Committee Reports
 - 1. Facilities Planning Committee: James Martin reported the committee recently met to discuss Tribute Hall and short-term solutions to space issues at K-3 schools, particularly Blossom Gulch. Superintendent Trendell is receiving staff input and will be gathering parent and community input in January. The seismic grant application will be resubmitted this year in hopes to receive grant funds for a seismic upgrade for MHS auditorium and basketball court since they are considered emergency shelter locations. He also gave an overview of progress the BEST Committee has made and shared that they may be presenting their recommendation for a bond measure to the Board at the January meeting.
 - 2. Policy Committee: Mary Fields gave an overview of the policies being presented. Policy GCBDD/GDBDD – Sick Time is for subs and non-permanent employees. On the complaint policies, the Board was asked to be consistent with regards to using "school patron" versus "public" in the policies and administrative regulations.

10. BOARD ACTION ITEMS TO CONSIDER

- A. Tribute Hall: James Martin made the motion, Sam Aley seconded, to authorize all continuing efforts to complete Tribute Hall as proposed as a permanent addition to the district's building inventory and Pete Susick Stadium. For the record, it was stated that if the project were to be built in stages, the Board would need to approve each of the stages. The motion passed unanimously.
- B. Naming MHS Football Field: Sam Aley made the motion, James Martin seconded, to name the football field Kent Wigle Field. The motion passed unanimously.
- C. Policy 1st Reading and Adoption:
 - 1. GCBDD/GDBDD – Sick Time: James Martin made the motion, Mary Fields seconded, to approve Action Item 10.C.1. The vote was unanimous.

- D. Policy 2nd Reading and Adoption: Jill Christiana made the motion, Mary Fields seconded, to approve items Policy items 1-7. During discussion on Policy GBM, it was suggested to approve it now and look at the issues that were raised and address them in future adoptions. The motion passed unanimously.
1. BBAA – Individual Board Member’s Authority and Responsibilities
 2. GBA – Equal Opportunity
 3. GBA-AR(1) – Civil Right Compliance Plan
 4. GBA-AR(2) - Veteran’s Preference
 5. GBM – Complaints by Staff
 6. KG-AR(1) – Facility Usage
 7. KG-AR(2) – Facility Use Agreement
- E. Approve Contract Addendum: Charlene Moore made the motion, Jill Christiana seconded, to approve the addendum discussed in executive session. The motion passed unanimously.

II. ADJOURN MEETING

The meeting was adjourned at 8:21 p.m.

Adrian DeLeon
Board Chair

Peggy Ahlgrim
Board Secretary

COOS COUNTY PUBLIC SCHOOL DISTRICT #9
Statement of Revenues, Expenditures and Changes in Fund Balances
Budget vs. YTD
For the Fiscal Year Ending June, 30 2017
Period Ending November 30, 2016

	General Fund			Special Revenue Fund			Debt Service Fund			Capital Projects Fund		
	Budget	YTD Revenues	Balance	Budget	YTD Revenues	Balance	Budget	YTD Revenues	Balance	Budget	YTD Revenues	Balance
Revenues												
Local Sources	8,095,700	7,253,302	842,398	1,079,200	112,461	966,739	983,856	331,558	652,298	103,600	29,123	74,477
Intermediate Sources	80,000	42,968	37,032	44,430	11,176	33,254		0	0			0
State Sources	21,708,349	12,678,284	9,030,065	791,800	161,525	630,275		0	0			0
Federal Sources	0	3,496	(3,496)	3,244,482	601,248	2,643,234		0	0			0
Other Sources	3,804,000	4,043,496	(239,496)	552,831	1,059,243	(506,412)	100,100	135,328	(35,228)	752,100	592,906	159,194
Total Revenues	33,688,049	24,021,545	9,666,504	5,712,743	1,945,653	3,767,090	1,083,956	466,885	617,071	855,700	622,029	233,671
	Budget	YTD Expenses	Balance	Budget	YTD Expenses	Balance	Budget	YTD Expenses	Balance	Budget	YTD Expenses	Balance
Expenditures												
Instruction	17,343,014	7,056,504	10,286,510	2,890,648	819,793	2,070,855			0			0
Support Services	13,813,947	6,129,666	7,684,281	1,202,386	424,122	778,264		50	(50)	247,100	69,016	178,084
Community Services			0	1,217,280	493,503	723,777	1,083,956		1,083,956			0
Facilities & Construction			0			0			0	40,000	31,262	8,738
Debt Service	350,696	49,632	301,064	41,000		41,000			0			0
Contingency	2,180,392		2,180,392	361,429		361,429			0	83,600		83,600
Unapp. Ending Fund Balance			0			0			0	485,000		485,000
Total Expenditures	33,688,049	13,235,803	20,452,246	5,712,743	1,737,419	3,975,324	1,083,956	50	1,083,906	855,700	100,278	755,422
Excess of Revenues over/under expenditures		10,785,743			208,234			466,835			521,751	
Other Financing Sources												
Operating Transfers In		0			0			0			0	
Operating Transfers Out		0			0			0			0	
Total Other Financing Sources		0			0			0			0	
Fund Balances - July 1, 2016		4,043,494			1,032,004			135,328			592,905	
Fund Balances - November 30, 2016		10,785,743			208,234			466,835			521,751	

F100 - GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT
12/30/2016

	Budget	Expenditures	Balance	% Expended
111 SALARIES, CERTIFIED	\$7,915,260	\$3,152,346	\$4,762,914	39.8%
112 SALARIES, CLASSIFIED	\$3,084,091	\$1,374,307	\$1,709,784	44.6%
113 SALARIES, CERTIFIED ADMIN	\$1,193,938	\$667,806	\$526,132	55.9%
114 SALARIES, NON-CERTIFIED ADMIN	\$229,835	\$114,783	\$115,052	49.9%
116 EARLY RETIREMENT	\$185,436	\$61,520	\$123,916	33.2%
121 SALARIES, CERTIFIED SUBS	\$379,777	\$85,662	\$294,115	22.6%
122 SALARIES, NON-CERTIFIED SUBS	\$80,575	\$37,573	\$43,002	46.6%
133 SALARIES, CURRICULUM DEV.	\$4,000	\$0	\$4,000	0.0%
134 SALARIES, EXTRA DUTY	\$227,277	\$103,658	\$123,619	45.6%
135 TRAVEL ALLOWANCE	\$21,746	\$9,914	\$11,832	45.6%
136 TRANSFER STIPEND	\$0	\$600	(\$600)	
137 DUTIES - ACTIVITIES/ATHLETICS	\$15,580	\$8,240	\$7,340	52.9%
138 STUDENT WORKERS	\$19,000	\$1,592	\$17,408	8.4%
139 MISC TIMECARDS	\$84,969	\$47,595	\$37,374	56.0%
Total Salary	\$13,441,484	\$5,665,596	\$7,775,888	42.2%

21x PERS	\$3,397,046	\$1,380,348	\$2,016,699	40.6%
220 SOCIAL SECURITY	\$1,023,473	\$420,125	\$603,348	41.0%
231 WORKERS' COMP	\$52,958	\$42,852	\$10,106	80.9%
232 UNEMPLOYMENT	\$39,965	\$0	\$39,965	0.0%
242 EMPLOYEE INSURANCE	\$4,358,584	\$2,094,241	\$2,264,343	48.0%
243 TUITION FEES	\$90,000	\$26,175	\$63,825	29.1%
244 MOVING EXPENSE	\$0	\$4,506	(\$4,506)	
Total Fringes	\$8,962,026	\$3,968,248	\$4,993,778	44.3%

310 INSTRUCTION SERVICES, Prof	\$1,055,650	\$272,271	\$783,379	25.8%
322 REPAIR AND MAINTENANCE	\$257,150	\$16,918	\$240,232	6.6%
324 RENTALS/LEASES	\$205,238	\$65,730	\$139,508	32.0%
325 ELECTRICITY	\$507,500	\$222,048	\$285,452	43.8%
326 FUEL	\$79,800	\$17,554	\$62,246	22.0%
327 WATER & SEWER	\$93,775	\$48,593	\$45,182	51.8%
328 GARBAGE	\$90,840	\$45,425	\$45,415	50.0%
329 OTHER PROPERTY SERVICES	\$9,975	\$4,522	\$5,453	45.3%
331 STUDENT TRANSPORT., REIMBURS.	\$2,022,000	\$546,185	\$1,475,815	27.0%
332 STUDENT TRANSPORT., NON-REIM.	\$84,000	\$26,665	\$57,335	31.7%
341 TRAVEL IN DISTRICT	\$9,590	\$1,633	\$7,957	17.0%
342 TRAVEL - OUT OF DISTRICT	\$55,300	\$26,513	\$28,787	47.9%
350 COMMUNICATIONS	\$6,600	\$5,242	\$1,358	79.4%
351 TELEPHONE	\$48,500	\$24,666	\$23,834	50.9%
353 POSTAGE	\$31,000	\$12,247	\$18,753	39.5%
354 ADVERTISING	\$8,370	\$1,005	\$7,365	12.0%
355 PRINTING SVC.	\$4,500	\$348	\$4,152	7.7%
359 OTHER COMMUNICATION SVCS	\$84,840	\$35,566	\$49,274	41.9%
360 CHARTER SCHOOL PAYMENTS	\$1,915,000	\$959,463	\$955,537	50.1%
380 PROF. SERVICE - NON-INSTRUCT.	\$9,050	\$6,856	\$2,194	75.8%
381 AUDIT	\$41,325	\$32,505	\$8,820	78.7%
382 LEGAL	\$31,000	\$14,275	\$16,725	46.0%
383 ARCHITECT/ENGINEERING SERVICE	\$20,000	\$3,960	\$16,040	19.8%
384 BOARD NEGOTIATIONS	\$15,000	\$0	\$15,000	0.0%
386 DATA PROCESSING	\$124,000	\$37,274	\$86,726	30.1%
389 OTHER PROF & TECH SERVICES	\$0	\$0	\$0	0.0%
390 OTHER PROFESSIONAL SERVICE	\$83,200	\$40,149	\$43,051	48.3%
Total Service	\$6,893,203	\$2,467,613	\$4,425,590	35.8%

F100 - GENERAL FUND
SUMMARY OF EXPENDITURES BY OBJECT
12/30/2016

		Budget	Expenditures	Balance	% Expended
410	SUPPLIES	\$244,407	\$106,968	\$137,439	43.8%
412	CUSTODIAL SUPPLIES	\$94,000	\$42,814	\$51,186	45.5%
413	MAINTENANCE SUPPLIES	\$73,000	\$29,554	\$43,446	40.5%
414	SUPPLIES FOR GROUNDS	\$21,400	\$3,442	\$17,958	16.1%
416	TRANSPORTATION/SHOP SUPPLIES	\$3,300	\$328	\$2,972	9.9%
417	GAS/OIL/LUBRICANTS	\$325,001	\$43,272	\$281,729	13.3%
42x	TEXTBOOKS	\$386,510	\$333,996	\$52,514	86.4%
430	LIBRARY BOOKS	\$42,556	\$10,355	\$32,201	24.3%
440	PERIODICALS	\$4,650	\$3,485	\$1,165	75.0%
460	NON-CONSUMABLE SUPPLIES	\$55,510	\$23,420	\$32,090	42.2%
470	SOFTWARE	119,900.00	\$129,341	(\$9,441)	107.9%
480	COMPUTER HARWARE - NOT CAPITAL	145,524.00	72,523.88	\$73,000	49.8%
	Total Supplies	\$1,515,758	\$799,498	\$716,260	52.7%
540	EQUIPMENT	\$20,000	\$0	\$20,000	0.0%
	Total Capital Outlay	\$20,000	\$0	\$20,000	0.0%
610	PRINCIPAL	\$156,670	\$45,441	\$111,229	29.0%
620	INTEREST	\$13,826	\$4,191	\$9,635	30.3%
640	DUES AND FEES	\$42,990	\$31,498	\$11,492	73.3%
650	INSURANCE & JUDGMENTS	\$275,000	\$248,527	\$26,473	90.4%
670	TAXES	\$6,500	\$5,190	\$1,310	79.8%
710	FUND MODIFICATIONS	\$180,200	\$0	\$180,200	0.0%
810	PLANNED RESERVE	\$2,180,392	\$0	\$2,180,392	0.0%
	Total Other	\$2,855,578	\$334,847	\$2,520,731	11.7%
	Total	\$33,688,049	\$13,235,803	\$20,452,246	39.3%