

**COOS BAY PUBLIC SCHOOLS**  
**BOARD OF DIRECTORS**  
MILNER CREST EDUCATION CENTER  
1255 HEMLOCK AVE., COOS BAY, OR 97420  
September 12, 2016

**REGULAR BOARD MEETING AGENDA**

**6:00 PM**      **REGULAR OPEN SESSION:** Pledge of Allegiance and Welcome

1.    **APPROVE AGENDA**
  
2.    **CONSENT AGENDA**
  - A.   \*Approve New Hires, Temporary Hires, and Accept Resignations
  - B.   \*Approve Minutes of the July 29, 2016, Regular School Board Meeting
  - C.   \*Approve Minutes of the August 13, 2016, Special School Board Meeting
  
3.    **BUILDING AND STAFF PRESENTATIONS**
  - A.   MHS Student Update: Erin Nelson
  - B.   CBEA Business: Lynda Sanders
  - C.   OSEA Business: Sandy Reiber
  
4.    **DISTRICT STAFF PRESENTATIONS**
  - A.   Superintendent Bryan Trendell
    1.   Beginning of the year report
    2.   Vision for Coos Bay School District
  - B.   Facilities Manager Rick Roberts
    1.   \*Healthy & Safe Schools
  - C.   Special Programs Director Lisa DeSalvio
    1.   English Language Learners (ELL) Report
    2.   ARK Project Update
  - D.   Personnel and Business Services Director Candace McGowne
    1.   \*Financial Report
    2.   \*Enrollment

**PUBLIC INPUT**

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)

5.    **BOARD ITEMS**
  - A.   \*Board Member Activity Report
  - B.   OSBA Meetings – Regional meeting on October 17<sup>th</sup> in Bandon, State Convention November 11<sup>th</sup> – 13<sup>th</sup>.

**6. ACTION ITEMS TO CONSIDER**

- A. \*Adopt Resolution 2017-07 – Resolution Adjusting Appropriations
- B. \*Adopt Resolution 2017-08 – Designating Depositories and Custodian
- C. \*Adopt Resolution 2017-09 – Resolution Adjusting Appropriations

**7. ADJOURN MEETING**

**CALENDAR**

<b>Date</b>	<b>Event</b>
9/16	ARK Project Open House – 3:00 – 6:30 PM @ N. entrance to Harding Learning Center
9/16 & 9/17	Bay Area Fun Festival
10/10	Regular School Board Meeting, 6:00 PM @ Milner Crest Education Center
10/17	OSBA Regional meeting – 6:00 PM @ Bandon High School

**Visit the District’s Webpage at [www.cbd9.net](http://www.cbd9.net)**

The meeting location is accessible to persons with disabilities. Request for other accommodations should be made to Peggy Ahlgrim at 541-267-1310, 541-269-5366 (fax) or [peggya@coos-bay.k12.or.us](mailto:peggya@coos-bay.k12.or.us)

<b>Board Action</b>	<b>Position / Description</b>	<b>Name</b>
<b>Resignations</b>		
9/12/2016	Language Arts/Drama Marshfield High School	Haut, Kelly
9/12/2016	Science Marshfield High School	Stockert, Scott
9/12/2016	Language Arts Marshfield High School	Major, Laurie
<b>New Hires</b>		
9/12/2016	4th Grade Teacher Millicoma School	Vincent, Samantha
9/12/2016	Social Studies Marshfield High School	Moro, Lena
<b>Temporary Hire</b>		
9/12/2016	Science Teacher Harding Learning Center	Martin, Gary
9/12/2016	School Nurse Milner Crest	Hernandez, Beverly
9/12/2016	Reading Teacher Blossom Gulch	Hurner, Nicole
9/12/2016	Science Teacher Marshfield High School	Sutfin, John

COOS BAY PUBLIC SCHOOLS  
COOS BAY, OREGON

July 29, 2016

### **REGULAR SCHOOL BOARD MEETING**

The Board of Directors of Coos Bay Public Schools met on July 29, 2016, at Milner Crest Education Center, 1255 Hemlock Ave., Coos Bay, Oregon, for a regular School Board meeting and executive session.

Chair James Martin called the meeting to order at 5:29 p.m.

Board members present: James Martin, Mary Fields, Adrian DeLeon, Jill Christiana, Charlene Moore, and Sam Aley. James LaBine took his seat on the Board once appointed.

Others present included Superintendent Trendell, Personnel & Business Services Director Candace McGowne, Attorney David Dorsey, Board Secretary Peggy Ahlgrim, Matt Christensen, Richard Giorgis, Bryce Grotzke, James LaBine, Gloria Mittleman, John Shank, Nancy Tedder, Anthony Post, Laura Post, Chris von Lobedan, Lynda Sanders, Teri Harris Jones, Drew Jones, Eli Ashton, Travis Howard, Steve Greif, Brenda ??? and Gordon Young from *Channel 191*.

#### **I. APPROVE AGENDA**

Mary Fields made the motion, Jill Christiana seconded, to approve the agenda. The motion passed unanimously.

#### **2. ACTION ITEMS**

- A. Appoint School Board Member Position #1: The following applicants gave a brief presentation on why they applied to be on the Board: Matt Christensen, Richard Giorgis, Bryce Grotzke, James LaBine, Gloria Mittleman, Anthony Post, John Shank, Nancy Tedder and Chris von Lobedan. Board members asked questions of the candidates.

First round of voting: Sam Aley and Jill Christiana voted for Matt Christensen; Mary Fields voted for Bryce Grotzke; Charlene Moore voted for Nancy Tedder; Adrian DeLeon voted for James LaBine; and James Martin voted for Gloria Mittleman. Since there was not a majority, a second round was held. The names which did not receive a vote in the first round were not included.

Second round of voting: Sam Aley and Jill Christiana voted for Matt Christensen; Charlene Moore, Adrian DeLeon and Mary Fields voted for James LaBine; and James Martin voted for Nancy Tedder. Since there was not a majority, a third round was held. The names which did not receive a vote in the first round were not included.

Third round of voting: James Martin, Adrian DeLeon, Jill Christiana, Charlene Moore and Mary Fields voted for James LaBine; Sam Aley voted for Matt Christensen. James LaBine was selected by majority vote.

The pool of applicants were varied and well qualified. The Board thanked them for their interest in the serving on the Board.

- B. Oath of Office for School Board Position #1: The Oath of Office was given to James LaBine and he took his place on the Board.
- C. Elect Board Chair and Vice-Chair for 2016-2017: Mary Fields nominated Adrian DeLeon as Board Chair, Sam Aley seconded it. There were no other nominations. The vote was

unanimous. Sam Aley nominated Mary Fields as Vice Chair, James Martin seconded it. There were no other nominations. The vote was unanimous.

- D. Establish Regular Monthly Meet Day, Time and Place: Mary Fields made the motion, Charlene Moore seconded, to approve the proposed monthly meeting day, time and place. The regular meetings will be the second Monday of the month at 6:00 P.M. at Milner Crest Education Center, 1255 Hemlock Ave. in Coos Bay. The special Board meetings will be the fourth Monday of the month at 5:30 P.M. at Milner Crest Education Center as necessary. The motion passed unanimously.

### **3. CONSENT AGENDA**

James Martin made the motion, Mary Fields seconded, to approve the consent agenda. The motion passed unanimously. Consent agenda is as follows:

- A. \*Approve Correction to Minutes of the June 11, 2015, Special Board Meeting
- B. \*Approve Minutes of the June 13, 2016, Regular School Board Meeting
- C. \*Approve Minutes of the June 16, 2016, Special School Board Meeting
- D. \*Approve Minutes of the June 21, 2016, Special School Board Meeting
- E. \*Approve Minutes of the June 30, 2016, Special School Board Meeting
- F. \*\*Approve New Hires and Accept Resignation: The new hires are Julia Parrish, Millicoma teacher; Rebecka Walker, Millicoma teacher; Jeremy West, Blossom Gulch PE teacher; Alexa Clausen, MHS language arts; and Diane Montez, Blossom Gulch 1<sup>st</sup> grade teacher. The resignation is from Cody Kelley, MHS social studies.
- G. Designate Superintendent Bryan Trendell as Chief Administrative Office/District Clerk/Budget Officer for 2016-2017
- H. Designate Personnel and Business Services Director Candace McGowne as Deputy Clerk for 2016-2017
- I. Designate Special Program Director Lisa DeSalvio as the district's Titles 1-A, I-D, III, and X Representative for 2016-2017
- J. Designate Teaching and Learning Director Chad Putman as the district's Titles II-A and VI-B Representative for 2016-2017
- K. Designate Travis Howard as the district's Title I-C Carl Perkins Representative for 2016-2017
- L. Designate Facilities Manager Rick Roberts as Asbestos Designate for 2016-2017 and as Integrated Pest Management Coordinator for 2016-2017
- M. Designate CBSD Board of Directors as the Local Contract Review Board
- N. Authorize Use of Facsimile Signature for Superintendent, Personnel and Business Services Director and Board Chair for 2016-2017
- O. Designate Hough, MacAdam, Wartnik, Fisher & Gorman LLC as the district's Financial Auditors for 2015-2016 School Year Audit
- P. Designate David A. Dorsey P.C. as the district's Legal Counsel
- Q. Designate Huggins Insurance as the district's Insurance Agent of Record

### **4. SPECIAL PRESENTATIONS**

- A. Steve Greif from the Coos History Museum: Steve informed the Board about the Centennial Anniversary of railroads coming to Coos County. The Port of Coos Bay and Coos History Museum have made plans to celebrate that event. Train rides are planned Aug 5<sup>th</sup> – 7<sup>th</sup>.

He also let the Board know about the Coos History Museum classes for all 4<sup>th</sup> & 5<sup>th</sup> grade students which include in-class activity, field trip and museum visit. The 4<sup>th</sup> graders learn about Native American culture and the 5<sup>th</sup> graders learn about the area's economic history.

In November, Bond Measure 6-153, Let's Make History, will be on the ballot. The measure is to unite all eight non-profit history museums in the county into one consortium. If it passes, will allow Coos County residents to have free access to the eight museums in the region, and will provide funding for the museums to expand their services and support their programs.

## **5. BUILDING AND STAFF PRESENTATIONS**

- A. CBEA Business: Lynda Sanders announced the meeting space for Coos Bay Educators Association has moved back to the Broadway location. Phone number will remain the same. Math curriculum training is coming up and the science department worked on incorporating the science standards. There have been 30 licensed staff hired. The Evaluation Committee is meeting to streamline the evaluation process.
- B. OSEA Business: Teri Harris Jones welcomed James LaBine to the Board, Adrian DeLeon and Mary Fields and Chair and Vice Chair of the Board and thanked all the Board for their service. She also welcomed Bryan Trendell as Superintendent.

## **6. PUBLIC INPUT**

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)

There was no public input.

## **7. DISTRICT STAFF PRESENTATIONS**

- A. Superintendent Bryan Trendell
  - 1. Propose 2016-2017 Interdistrict Transfer Numbers: Superintendent Trendell and MHS Principal Travis Howard reviewed last year interdistrict numbers which are K – 1<sup>st</sup> grade: cap of 24; 2<sup>nd</sup> – 3<sup>rd</sup> grade: cap of 25; 4<sup>th</sup> – 5<sup>th</sup> grade: cap of 26; 6<sup>th</sup> – 7<sup>th</sup> grade: cap of 27; 8<sup>th</sup> – 12<sup>th</sup> grade: cap of 30 in core subject areas. Both the current numbers K-7<sup>th</sup> and open up MHS classes in the fall. The Board can change the numbers if necessary.
  - 2. Belloni Ranch Memo of Understanding: There were no qualified applicants for the teaching position at Belloni Ranch. The district will be signing a MOU to allow Alternative Youth Association to contract out the teacher. The district will continue to seek a qualified teacher for the position.
  - 3. BEST – Building Excellent School Together: Superintendent Trendell reported the committee has approved a logo. The committee also created a consistent message for areas they want to focus on which include update learning environments, improve safety and update, improve and expand the vocational programs. They are working on a staff survey, community survey and getting more exposure.

4. Superintendent Activities: Superintendent Trendell shared his first month's activities which included attending Oregon School Board Association's Summer Conference, and New Superintendent Institute training.

B. Personnel & Business Services Director Candace McGowne:

1. Financial Report: Candace McGowne presented the financial report as of June 30, 2016. Revenue and expenses are on track.

2. State Funding Update: Candace McGowne reported there are no new updates regarding state funding. The PERS Board will be meeting in September.

**8. BOARD ITEMS**

A. Board Member Activity Report: Activities included special Board meetings, Board hearing, Oregon School Board Association Summer Conference, negotiations with CBEA and OSEA, and ARK Open House.

B. Budget Committee Openings Positions 3 & 4: James Martin explained the two different processes for the Board to appoint a Budget Committee member and announced there is an opening for Positions 3 and 4. Both Rick Cooper and Debi Springsteen are willing to serve on the committee again.

C. Board Committee Reports

1. Negotiations Committee: The Administrative Compensation Committee has been contacted by administrators and will begin working on negotiations with them. The Classified Negotiations Committee completed negotiations with the classified group. Both sides were happy with the process and the outcome.

2. Policy Committee: The Policy Committee met and reviewed policies. Updated versions of the Facility Use and Complaint policies should be ready for review at the next meeting.

**9. BOARD ACTION ITEMS TO CONSIDER**

A. Approve 2016-2017 Interdistrict Numbers: Charlene Moore made the motion, Mary Fields seconded, to approve the interdistrict transfer numbers for 2016-2017. Interdistrict transfer numbers above the listed class sizes will be put on hold until there is available space:

K – 1<sup>st</sup> grade: cap of 24; 2<sup>nd</sup> – 3<sup>rd</sup> grade: cap of 25; 4<sup>th</sup> – 5<sup>th</sup> grade: cap of 26; 6<sup>th</sup> – 7<sup>th</sup> grade: cap of 27; 8<sup>th</sup> – 12<sup>th</sup> grade: cap of 30 in core subject areas. The motion passed unanimously.

**10. ADJOURN MEETING**

The Board was reminded of the August 13<sup>th</sup> work session. The meeting was adjourned at 7:08 p.m.

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Adrian DeLeon  
Board Chair

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Peggy Ahlgrim  
Board Secretary

COOS BAY PUBLIC SCHOOLS  
COOS BAY, OREGON

August 13, 2016

## **SPECIAL SCHOOL BOARD MEETING**

The Board of Directors of Coos Bay Public Schools met on August 13, 2016, at Milner Crest Education Center, 1255 Hemlock Ave. in Coos Bay, Oregon, for a special School Board meeting.

Chair Adrian DeLeon called the meeting to order at 9:00 a.m. and led in the Pledge of Allegiance.

Board members present: Adrian DeLeon, James Martin, Mary Fields, Jill Christiana, Charlene Moore, James LaBine, and Sam Aley.

Others present included: Superintendent Trendell, Peggy Ahlgrim, Lynda Sanders and Greg McKenzie of NextUp Leadership.

### **I. APPROVE THE AGENDA**

Mary Fields made the motion, Jill Christiana seconded, to approve the agenda with the addition of an executive session based on ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. The motion passed unanimously.

### **2. WORKSHOP WITH NEXTUP LEADERSHIP**

Greg McKenzie led the workshop with the Board and Superintendent Trendell. Topics included Working Together Successfully, Board/Superintendent Roles and Responsibilities, Working Agreements & Protocols and Goal Setting & Performance Measures.

### **3. DISMISS TO EXECUTIVE SESSION**

The Board dismissed to executive session at 1:10 p.m. based on ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

### **4. RECONVENE FROM EXECUTIVE SESSION**

The Board reconvened from executive session at 1:19 p.m.

### **5. SUPERINTENDENT UPDATES**

A. Blue Zone Project: Superintendent Bryan Trendell shared information on The Blue Zone Project which is a community-wide effort involving cities, health organizations, businesses and non-profits to improve health and well-being in the community. Angie Webster, former district nurse, explained that local organizations are applying to be a Blue Zone demonstration community which would bring in grant funds to help transform



the area to a healthier community. The group is asking for school districts in the area to support the project. The district support would be signing on the grant application and project and continue implementing the district's wellness policy.

B. Administrative Updates

- A. Professional Development: Several of the administrators attended the COSA summer conference. All of the building principals attended the Southern Oregon Leadership Conference in Roseburg. Both of these trainings were valuable and provided great team building opportunities.
- B. Vision: Superintendent Trendell has shared with the administrators his vision and strategic plan for the district and his vision for the administrators. The team is moving forward and will be looking at ways to improve the district, build upon what the district is doing well, and take it to higher level.
- C. Evaluation Committee: Progress has been made updating the evaluation process. Changes are being proposed to include observing everyday instruction, learning that goes on in the classroom and feedback. Senate Bill 290 will remain in the evaluation system but how districts implement it in evaluations will be modified.
- D. Meetings: Superintendent Trendell has attended Bay Area Chamber of Commerce meeting, will be attending Rotary and Lions meetings this week. He has met with the editor of The World to discuss supporting education in a positive way. He has also met with a group of local pastors regarding transgender students and how the district is accommodating and meeting the needs of all students.
- E. Ballot Measures- # 97- Corporate Tax: The Board has supported the measure since it will increase the General Fund.
- F. Initiative Petition (IP) 65: This is a proposed measure on the November ballot that would establish the High School Graduation and Career Readiness Fund as part of the state General Fund. This is not new money; it will be taken from the General Fund.
- G. New Superintendent Academy: He has attended the New Superintendent Academy and it's been very valuable.

6. **BOARD BUSINESS**

- A. School Board's Goals: The Board has gone through the process to develop their 2016-2017 School Board goal. Curriculum training is planned, textbooks are being delivered. Adrian DeLeon discussed how to evaluate the goal.
- B. Superintendent's Goals: Superintendent Trendell is developing his goals. He will make sure the Board goal works its way down through him to the administrators, and to the staff. He would also like to include an goal around the evaluation system of staff and a goal to improve positive communication via multi-media. Pirate Radio would be used to promote events to the community. The World has an Education Opinion page that is available to use as well. Another part of positive communications will be visiting the buildings on a regular basis.
- C. Committee & School Assignments: Committee Assignments included Charlene Moore, Jill Christiana and Sam Aley to Administrative Compensation; James LaBine, James

Martin and Sam Aley to Facilities Planning; James Martin, Jill Christiana and Adrian DeLeon to Classified Negotiations, James Martin, Adrian DeLeon and Charlene Moore to Licensed Negotiations; Mary Fields, Jill Christiana and James Martin to Policy; and Mary Fields, Sam Aley and James LaBine to Superintendent Evaluation. Charlene Moore will be on the Professional Services Committee, Mary Fields will be Resource Link's Advisor, Charlene Moore will be on the Scholarship Committee, and Adrian DeLeon will be on the SCESD Budget Committee.

School assignments include James LaBine to Harding Learning Center, Sam Aley to Millicoma, James Martin to Marshfield High School, Charlene Moore to Blossom Gulch, Jill Christiana to Madison, Mary Fields to Sunset and Adrian DeLeon will oversee all of them as Board Chair.

- D. Oregon School Board Association (OSBA) Fall Regional Convention and Annual State Convention: A sign in sheet was passed around for sign up for the upcoming regional and state OSBA meetings in October and November.

## 7. **BOARD ACTION TO CONSIDER**

- A. Budget Committee Openings Positions 3 & 4: The Board discussed the options of filling the Budget Committee positions. Sam Aley made the motion, James Martin seconded, to reappoint Rick Cooper to Position 3 and Debi Springsteen to Position 4. The motion passed unanimously.

B. Policies – 2<sup>nd</sup> Reading & Possible Adoption

1. IKF – Graduation Requirements
2. IKF-AR – Delete
3. JECF – Interdistrict Transfer of Resident Students
4. JGE – Expulsion
5. JHCD – Nonprescription Medication
6. KG – Facility Usage
7. KG-AR(1) – Facility Usage
8. KG-AR(2) – Facility Usage

Adrian DeLeon gave a brief overview of the policy changes. James Martin brought attention to a grammar correction on KG-AR(2). Jill Christiana made the motion, James Martin seconded, to approve the policies presented as corrected. The motion passed unanimously.

- C. Approve New Hire: Charlene Moore made the motion, Sam Aley seconded, to approve the new hire which is Kimberly Moore as Kindergarten teacher at Madison Elementary School.

## 8. **ADJOURN MEETING**

The meeting was adjourned at 3:09 p.m.

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Adrian DeLeon  
Board Chair

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Peggy Ahlgrim  
Board Secretary



## COOS BAY SCHOOL DISTRICT

### V

- **Visible:** Get out and talk to staff and students.

### I

- **Informed:** Know the strengths and weaknesses of your building or department.

### S

- **Student Centered:** It must always be about the kids.

### I

- **Impact:** Make a positive impact on staff and students.

### O

- **Ownership:** Be proud and own both success and failures.

### N

- **Non-Bias:** Leave it at home. We have to be about kids.

# Healthy and Safe Schools Plan

OAR 581-022-2223

The adopted OAR gives Department of Education authority to require school districts, public charter schools and ESDs to (1) develop a plan to ensure recommendations from leading regulatory authorities on clean air, clean water and healthy environments are implemented to ensure our students and school district staff have a safe and healthy environment; and (2) make information available to the community.

(1) Each school district and public charter school must develop a Healthy and Safe Schools Plan for all buildings owned or leased by the school district or public charter school where students and staff are present on a regular basis.

(2) On or before October 1, 2016 school districts and public charter schools must report to the local school board or charter board on all elements of the Healthy and Safe Schools Plan as described in subsection (5) of this rule.

## SECTION 5

At a minimum, the Healthy and Safe Schools Plan must include:

(a) The position within the school district's or public charter school's administration responsible for maintaining and implementing the Healthy and Safe Schools Plan;

(b) A list of all facilities that are included in the school district's or public charter school's Plan;

(c) A plan to test for elevated levels of radon as required under ORS 332.167;

(d) A plan to test for and reduce exposure to lead in water used for drinking or food preparation. An Oregon Health Authority accredited lab must be used for all testing.

(e) A plan to reduce exposure to lead paint that includes the following compliance with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule.

(f) A plan to implement integrated pest management practices as required under ORS 634.700 through 634.750; and

(g) A plan to communicate results for all tests required under the Healthy and Safe Schools Plan that includes:

The district will do the following:

(A) The school district or public charter school must make all test results available to the public within five business days of receiving the results;

(B) The school district or public charter school must make the results available to the public by posting the results on the school district or public charter school website, sending notice of the results over the email system, and making the results available in hardcopy at the main administration office; and

(C) The school district or public charter school must provide detailed information explaining the test results.

**F100 - GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY OBJECT**  
8/31/2016

	Budget	Expenditures	Balance	% Expended
111 SALARIES, CERTIFIED	\$7,915,260	\$609,745	\$7,305,515	7.7%
112 SALARIES, CLASSIFIED	\$3,084,091	\$379,606	\$2,704,485	12.3%
113 SALARIES, CERTIFIED ADMIN	\$1,193,938	\$335,193	\$858,745	28.1%
114 SALARIES, NON-CERTIFIED ADMIN	\$229,835	\$37,117	\$192,718	16.1%
116 EARLY RETIREMENT	\$185,436	\$21,893	\$163,543	11.8%
121 SALARIES, CERTIFIED SUBS	\$379,777	\$0	\$379,777	0.0%
122 SALARIES, NON-CERTIFIED SUBS	\$80,575	\$4,926	\$75,649	6.1%
133 SALARIES, CURRICULUM DEV.	\$4,000	\$0	\$4,000	0.0%
134 SALARIES, EXTRA DUTY	\$227,277	\$14,843	\$212,434	6.5%
135 TRAVEL ALLOWANCE	\$21,746	\$2,754	\$18,992	12.7%
136 TRANSFER STIPEND	\$0	\$0	\$0	0.0%
137 DUTIES - ACTIVITIES/ATHLETICS	\$15,580	\$0	\$15,580	0.0%
138 STUDENT WORKERS	\$19,000	\$131	\$18,869	0.7%
139 MISC TIMECARDS	\$84,969	\$4,433	\$80,536	5.2%
<b>Total Salary</b>	<b>\$13,441,484</b>	<b>\$1,410,640</b>	<b>\$12,030,844</b>	<b>10.5%</b>

21x PERS	\$3,397,046	\$357,322	\$3,039,724	10.5%
220 SOCIAL SECURITY	\$1,023,473	\$97,921	\$925,552	9.6%
231 WORKERS' COMP	\$52,958	\$7,508	\$45,450	14.2%
232 UNEMPLOYMENT	\$39,965	\$0	\$39,965	0.0%
242 EMPLOYEE INSURANCE	\$4,358,584	\$375,127	\$3,983,457	8.6%
243 TUITION FEES	\$90,000	\$2,191	\$87,809	2.4%
244 MOVING EXPENSE	\$0	\$869	(\$869)	#DIV/0!
<b>Total Fringes</b>	<b>\$8,962,026</b>	<b>\$840,937</b>	<b>\$8,121,089</b>	<b>9.4%</b>

310 INSTRUCTION SERVICES, Prof	\$1,055,650	\$31,743	\$1,023,907	3.0%
322 REPAIR AND MAINTENANCE	\$257,150	\$25,702	\$231,448	10.0%
324 RENTALS/LEASES	\$205,238	\$8,488	\$196,750	4.1%
325 ELECTRICITY	\$507,500	\$48,361	\$459,139	9.5%
326 FUEL	\$79,800	\$782	\$79,018	1.0%
327 WATER & SEWER	\$93,775	\$11,755	\$82,020	12.5%
328 GARBAGE	\$90,840	\$8,414	\$82,426	9.3%
329 OTHER PROPERTY SERVICES	\$9,975	\$2,230	\$7,745	22.4%
331 STUDENT TRANSPORT., REIMBURS.	\$2,022,000	\$23,268	\$1,998,732	1.2%
332 STUDENT TRANSPORT., NON-REIM.	\$84,000	\$2,660	\$81,340	3.2%
341 TRAVEL IN DISTRICT	\$9,590	\$39	\$9,551	0.4%
342 TRAVEL - OUT OF DISTRICT	\$55,300	\$8,419	\$46,881	15.2%
350 COMMUNICATIONS	\$6,600	\$5,242	\$1,358	79.4%
351 TELEPHONE	\$48,500	\$7,408	\$41,092	15.3%
353 POSTAGE	\$31,000	\$4,503	\$26,497	14.5%
354 ADVERTISING	\$8,370	\$300	\$8,070	3.6%
355 PRINTING SVC.	\$4,500	\$0	\$4,500	0.0%
359 OTHER COMMUNICATION SVCS	\$84,840	\$5,779	\$79,061	6.8%
360 CHARTER SCHOOL PAYMENTS	\$1,915,000	\$0	\$1,915,000	0.0%
380 PROF. SERVICE - NON-INSTRUCT.	\$9,050	\$300	\$8,750	3.3%
381 AUDIT	\$41,325	\$0	\$41,325	0.0%
382 LEGAL	\$31,000	\$2,411	\$28,589	7.8%
383 ARCHITECT/ENGINEERING SERVICE	\$20,000	\$0	\$20,000	0.0%
384 BOARD NEGOTIATIONS	\$15,000	\$0	\$15,000	0.0%
386 DATA PROCESSING	\$124,000	\$0	\$124,000	0.0%
389 OTHER PROF & TECH SERVICES	\$0	\$0	\$0	0.0%
390 OTHER PROFESSIONAL SERVICE	\$83,200	\$15,770	\$67,430	19.0%
<b>Total Service</b>	<b>\$6,893,203</b>	<b>\$213,577</b>	<b>\$6,679,626</b>	<b>3.1%</b>

**F100 - GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY OBJECT**  
8/31/2016

	Budget	Expenditures	Balance	% Expended	
410	SUPPLIES	\$244,407	\$10,721	\$233,686	4.4%
412	CUSTODIAL SUPPLIES	\$94,000	\$7,932	\$86,068	8.4%
413	MAINTENANCE SUPPLIES	\$73,000	\$10,356	\$62,644	14.2%
414	SUPPLIES FOR GROUNDS	\$21,400	\$3,232	\$18,168	15.1%
416	TRANSPORTATION/SHOP SUPPLIES	\$3,300	\$0	\$3,300	0.0%
417	GAS/OIL/LUBRICANTS	\$325,001	(\$399)	\$325,400	-0.1%
42x	TEXTBOOKS	\$386,510	\$316,668	\$69,842	81.9%
430	LIBRARY BOOKS	\$42,556	\$560	\$41,996	1.3%
440	PERIODICALS	\$4,650	\$1,551	\$3,099	33.3%
460	NON-CONSUMABLE SUPPLIES	\$55,510	\$5,558	\$49,952	10.0%
470	SOFTWARE	119,900.00	\$97,652	\$22,248	81.4%
480	COMPUTER HARWARE - NOT CAPITAL	145,524.00	47,514.79	\$98,009	32.7%
	<b>Total Supplies</b>	<b>\$1,515,758</b>	<b>\$501,345</b>	<b>\$1,014,413</b>	<b>33.1%</b>
540	EQUIPMENT	\$20,000	\$0	\$20,000	0.0%
	<b>Total Capital Outlay</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>0.0%</b>
610	PRINCIPAL	\$156,670	\$14,917	\$141,753	9.5%
620	INTEREST	\$13,826	\$1,627	\$12,199	11.8%
640	DUES AND FEES	\$42,990	\$19,504	\$23,486	45.4%
650	INSURANCE & JUDGMENTS	\$275,000	\$248,527	\$26,473	90.4%
670	TAXES	\$6,500	\$0	\$6,500	0.0%
710	FUND MODIFICATIONS	\$180,200	\$0	\$180,200	0.0%
810	PLANNED RESERVE	\$2,180,392	\$0	\$2,180,392	0.0%
	<b>Total Other</b>	<b>\$2,855,578</b>	<b>\$284,575</b>	<b>\$2,571,003</b>	<b>10.0%</b>
	<b>Total</b>	<b>\$33,688,049</b>	<b>\$3,251,074</b>	<b>\$30,436,975</b>	<b>9.7%</b>



## COOS BAY SCHOOL DISTRICT #9

General Fund Year Beginning July 1, 2016 Ending June 30, 2017

Statement of Revenues, Expenditures and Fund Equity

8/31/2016

<u>Revenues</u>	<u>Budget</u>	<u>Actual</u>	Percent
1000 - Local Sources	\$ 7,850,000	\$ 74,626	1%
2000 - Intermediate Sources	\$ 82,000	\$ 7	0%
3000 - State Sources	\$ 18,678,400	\$ 5,550,681	30%
4000 - Federal Sources	\$ -	\$ (5,000)	
5000 - Other Sources	\$ 5,000.00	\$ -	
5400 - *Beginning Fund Balance	\$ 3,800,000	\$ 4,043,496	106%
Total Revenue	\$ 30,415,400	\$ 9,663,809	32%

<u>Expenditures</u>			
100 - Salaries	\$ 13,441,484	\$ 1,410,640	10%
200 - Payroll Costs	\$ 8,962,026	\$ 840,937	9%
300 - Purchased Services	\$ 6,893,203	\$ 213,577	3%
400 - Supplies	\$ 1,515,758	\$ 501,345	33%
500 - Capital Purchases	\$ 20,000	\$ -	0%
600 - Other, Dues, Prin & Int, Insurance	\$ 494,986	\$ 284,575	57%
700 - Transfers	\$ 180,200	\$ -	0%
800 - Contingency/Planned Reserve	\$ 2,180,392		0%
Total Expenditures	\$ 33,688,049	\$ 3,251,074	10%

Fund Equity August 31, 2016		\$ 6,412,734
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COOS COUNTY PUBLIC SCHOOL DISTRICT #9  
Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Fiscal Year Ending June, 30 2017  
Period Ending August 31, 2016

	General	Special Rev.	Debt Service	Capitol Projects	Total
<b>Revenues</b>					
Local Sources	74,626	8,023	134,332	11,516	228,497
Intermediate Sources	7	0	0		7
State Sources	5,550,681		0		5,550,681
Federal Sources	(5,000)		0		(5,000)
Other Sources		5,176	0	0	5,176
<b>Total Revenues</b>	<b>5,620,313</b>	<b>13,199</b>	<b>134,332</b>	<b>11,516</b>	<b>5,779,360</b>
<b>Expenditures</b>					
Instruction	1,058,711	135,708		0	1,194,419
Support Services	2,175,820	92,014	20	16	2,267,870
Community Services		78,586		0	78,586
Facilities & Construction				8,245	8,245
Debt Service	16,544	0	0		16,544
<b>Total Expenditures</b>	<b>3,251,074</b>	<b>306,308</b>	<b>20</b>	<b>8,261</b>	<b>3,565,664</b>
Excess of Revenues over/under expenditures	2,369,238	(293,109)	134,312	3,255	2,213,696
<b>Other Financing Sources</b>					
Operating Transfers In	0	0	0	0	0
<b>Operating Transfers Out</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Change in Fund Balances</b>					
*Fund Balances - Beginning of Year	4,043,496	1,032,003	135,328	587,433	5,798,259
<b>Fund Balances</b>	<b>6,412,734</b>	<b>738,894</b>	<b>269,640</b>	<b>590,688</b>	<b>8,011,955</b>

**Student/Teacher Ratios 2016/17**  
Based on 9/8/2016 active enrollments

**Blossom Gulch**

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
K	132	6	22.0	149	6	24.8
1	132	6	22.0	144	6	24.0
2	149	6	24.8	158	6	26.3
3	147	6	24.5	154	5	30.8
Tot	560	24	23.3	605	23	26.3

**Madison**

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
K	103	5	20.6	4	4	1.0
1	103	5	20.6	101	5	20.2
2	109	4	27.3	102	4	25.5
3	107	4	26.8	105	4	26.3
Tot	422	18	23.4	312	17	18.4

**Millicoma**

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
4	153	5.5	27.8	129	5.5	23.5
5	122	5	24.4	136	5	27.2
6	126	4.5	28.0	120	4.5	26.7
7	122	4	30.5	123	4	30.8
Music Tchr		0.5			0.5	
PE Tchr		0.5			0.5	
	523	20	26.2	508	20	25.4

**Sunset**

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
4	98	4	24.5	122	4	30.5
5	105	4	26.3	105	5	21.0
6	107	4	26.8	108	4	27.0
7	102	4	25.5	104	4	26.0
Music Tchr		0.5			0.5	
PE Tchr		0.5			0.5	
	412	17	24.2	439	18	24.4

**Marshfield**

	Bdgt Est	9/8/16
8	235	227
9	203	222
10	208	223
11	179	171
12	195	208
T	1,020	1,051
Core Subj Tchr	24	24
Elective Tchr	14	13.5
	38	37.5
Ratio	26.8	28.0

**Harding Learning Center**

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
Dest	45	4	11.3	44	4	11.0
Bell	24	0	24.0	14	0	0.0
GED	35	0.44	79.5		0.44	
R.Link	74	3.9	19.0	65	3.75	17.3

GED enrollment unavailable at press time

	Bdgt Est	Tchr	Avg Size	9/8/16	Tchr	Avg Size
BG	560	24.00	23.3	605	23.00	26.3
MD	422	18.00	23.4	312	17.00	18.4
ML	523	20.00	26.2	508	20.00	25.4
SN	412	17.00	24.2	439	18.00	24.4
MHS	1020	38.00	26.8	1051	37.50	28.0
HLC	178	8.34	21.3	176	8.19	21.5
	3115	125.34		3091	123.69	

\* Core subjects include, Language Arts, Math, Social Studies  
Science

## **School Board Activity for the Previous Month**

Presented at the September 12, 2016, School Board Meeting

Loan committee meeting  
Special Board meeting/workshop  
Meeting with Superintendent  
New employee lunch  
MHS registration  
1st day of school at Madison  
Blossom Gulch Welcome BBQ  
Blossom Gulch visits  
Madison visits  
Sunset visits  
High School registration  
Evaluation Committee meeting  
All staff meeting & lunch  
WBC Lunch  
Boys and Girls soccer games

**RESOLUTION #2017-07 Adjusting Appropriations**

**RESOLUTION ADJUSTING APPROPRIATIONS**

BE IT RESOLVED, that the Board of Directors of Coos Bay School District authorizes an increase in appropriation in 2xx-2000 and a decrease in appropriation in 2xx-5000.

**SPECIAL REVENUE APPROPRIATION CHANGES**

		Current	Proposed	Change
1000	Local Revenues	\$1,079,200.00	\$1,079,200.00	\$0.00
2000	Intermediate Revenues	\$35,000.00	\$44,430.00	\$9,430.00
3000	State Revenues	\$776,700.00	\$776,700.00	\$0.00
4000	Federal Revenues	\$3,244,482.00	\$3,244,482.00	\$0.00
5000	Other Revenues	\$562,261.00	\$552,831.00	-\$9,430.00
	Total	\$5,697,643.00	\$5,697,643.00	\$0.00

ADOPTED by the Board of Directors this 12th day of September 2016.

COOS BAY SCHOOL DISTRICT No. 9  
COOS COUNTY, OREGON

By: \_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_ Date

**RESOLUTION #2017-08**  
**Designating Depositories and Custodian**  
**Effective July 1, 2016**

BE IT RESOLVED, that the Board of Directors of Coos Bay School District hereby authorizes, that pursuant to ORS 328.441, that a depository be designated for the funds of Coos Bay School District and that a custodian for said funds be designated;

BE IT RESOLVED, that Sterling Savings Bank, Umpqua Bank, U.S. Bank, Northwest Community Credit Union and State of Oregon Local Government Pool are safe and proper for the purpose of receiving deposit funds of this District, and they shall be used for deposit of all monies belonging to the District until further order of this Board;

BE IT FURTHER RESOLVED, that Bryan Trendell, Superintendent and Candace McGowne, Business Manager, be designated custodians of the funds of the District.

BE IT FURTHER RESOLVED, that the following are authorized signatures for signing checks for the District. Signatures are authorized only within the specific accounts they are identified with.

District, Umpqua Bank, Account # 970393070  
District, Umpqua Bank, Account # 560002891  
District, Umpqua Bank, Account # 560015497  
District, Umpqua Bank, Account # 971919899  
District, Umpqua Bank, Account # 970724019  
District, Umpqua Bank, Account # 560007528  
Blossom Gulch, Umpqua Bank #973160930  
Madison, Banner Bank #8171216765  
Millicoma, Northwest Community CU #5304500971  
**Millicoma, Umpqua Bank Account #4861139212**  
**Millicoma, Umpqua Bank Account #TBD**  
Sunset, Banner Bank #8171225667  
Marshfield, Umpqua Bank #972565865  
Harding Learning Ctr., Umpqua Bank, #66146811

Bryan Trendell, Candace McGowne or facsimile  
Bryan Trendell, Candace McGowne or facsimile  
Bryan Trendell, Candace McGowne or facsimile  
Bryan Trendell, Candace McGowne or facsimile  
Bryan Trendell, Candace McGowne or facsimile  
Bryan Trendell, Candace McGowne or facsimile  
Linda Vickrey, Candace McGowne  
Janice Schock, Candace McGowne  
Bryan Trendell, Candace McGowne  
**Michelle Inskeep, Candace McGowne**  
**Michelle Inskeep, Candace McGowne**  
Shelly McKnight, Candace McGowne  
Travis Howard, Elias Ashton, Candace McGowne  
Dale Inskeep, Candace McGowne

ADOPTED by the Board of Directors this 12th day of September, 2016.

ATTEST:

By: \_\_\_\_\_

BOARD CHAIR

SUPERINTENDENT/CLERK

**RESOLUTION #2017-09**

**RESOLUTION ADJUSTING APPROPRIATIONS**

BE IT RESOLVED, that the Board of Directors of Coos Bay School District authorizes the following appropriation increases of \$12,100 for the Student Centered Assessment Grant from Oregon Department of Education.

**SPECIAL REVENUE APPROPRIATION CHANGES-EXPENDITURES**

		Current	Proposed	Change
1000	Instruction	\$2,887,648.00	\$2,887,648.00	\$0.00
2000	Support	\$1,190,286.00	\$1,202,386.00	\$12,100.00
3000	Community Support	\$1,217,280.00	\$1,217,280.00	\$0.00
4000	Facilities Acquisition & Construction	\$0.00	\$0.00	\$0.00
5100	Debt Service	\$0.00	\$0.00	\$0.00
5200	Transfers of Funds	\$41,000.00	\$41,000.00	\$0.00
6000	Contingency	\$361,429	\$361,429.00	\$0.00
	Total	\$5,697,643.00	\$5,709,743.00	\$12,100.00

**SPECIAL REVENUE APPROPRIATION CHANGES-REVENUES**

		Current	Proposed	Change
1000	Local Revenues	\$1,079,200.00	\$1,079,200.00	\$0.00
2000	Intermediate Revenues	\$44,430.00	\$44,430.00	\$0.00
3000	State Revenues	\$776,700.00	\$788,800.00	\$12,100.00
4000	Federal Revenues	\$3,244,482.00	\$3,244,482.00	\$0.00
5000	Other Revenues	\$552,831.00	\$552,831.00	\$0.00
	Total	\$5,697,643.00	\$5,709,743.00	\$12,100.00

Fund 207 - Student Centered Assessment PADS

ADOPTED by the Board of Directors this 12th day of September 2016.

COOS BAY SCHOOL DISTRICT No. 9  
COOS COUNTY, OREGON

By: \_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Superintendent/Clerk

\_\_\_\_\_  
Date