

**COOS BAY PUBLIC SCHOOLS
BOARD OF DIRECTORS**
MILNER CREST EDUCATION CENTER
1255 HEMLOCK AVE., COOS BAY, OR 97420
July 8, 2013

REGULAR BOARD MEETING AGENDA

5:30 PM **EXECUTIVE SESSION** - based on ORS 192.660(2)(a) To consider employment of a public officer, employee, staff member or individual agent, ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

6:00 PM **REGULAR OPEN SESSION** — Pledge of Allegiance and Welcome

1. ACTION ITEMS

- A. Administer Oath of Office to Elected Board Members
- B. Elect Board Chair and Vice-Chair for 2013-14
- C. *Establish Regular Monthly Meeting Day, Time, and Place

2. APPROVE AGENDA

3. CONSENT AGENDA

- A. *Approve Minutes of June 17, 2013, Regular School Board Meeting & Budget Hearing
- C. *Approve Resignation Requests
- D. Designate Superintendent Dawn Rae Granger as Chief Administrative Office/District Clerk/Budget Officer for 2013-14 and as the district's Titles II-A, and VI-B Representative for 2013-14
- E. Designate Business Manager Rod Danielson as Deputy Clerk for 2013-14
- F. Designate Lisa DeSalvio as the district's Titles I-A, I-D, III, and X Representative for 2013-14
- G. Designate Bryan Trendell as the district's Title I-C Carl Perkins Representative for 2013-14
- H. Designate Joel Smallwood as Asbestos Designate for 2013-14 and as Integrated Pest Management Coordinator for 2013-14
- I. Designate CBSD Board of Directors as the Local Contract Review Board
- J. Authorize Use of Facsimile Signature for Superintendent, Business Manager and Board Chairman for 2013-14
- K. Designate Wall & Wall P.C. as the district's Financial Auditors for 2012-13 School Year Audit
- L. Designate David A. Dorsey P.C. as the district's Legal Counsel
- M. Designate Huggins Insurance as the district's Insurance Agent of Record

4. PUBLIC INPUT

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)

5. BUILDING AND STAFF PRESENTATIONS

- A. CBEA Business: Lynda Sanders
- B. OSEA Business: Teri Jones

6. DISTRICT STAFF PRESENTATIONS

- A. Superintendent Granger
 - 1. Update on Principal Hiring Process
 - 2. Administrator Academy
 - 3. New Staff Training
 - 4. Mentor Program
 - 5. Full Day Kindergarten
 - 6. *Curriculum Purchase for Harding Learning Center
- B. Business Manager, Rod Danielson
 - 1. State Funding Update

7. BOARD ITEMS

- A. Board Activity Report
- B. Board Committee Reports
- C. OSAA Tournament Schedule

8. ACTION ITEMS TO CONSIDER

- A. School Calendar
- B. *Resolution 2014-06 – Increase the District Meal Prices for the 2013-14 School Year
- C. *Resolution 2014-07 – Designating Depositories and Custodian
- D. **Approve Business Manager Salary
- E. **Approve Confidential Employee Salaries
- F. Curriculum Purchase for Harding Learning Center

9. ADJOURN MEETING

CALENDAR

Date	Event
7/9	Coos Bay Schools Facilities Community Outreach, 5:30 @ Milner Crest Education Center
7/22	Special Board Meeting, 6:00 PM @ Milner Crest Education Center
8/5 – 8/16	Administrator Academy
8/7, 8/8 & 8/13	CBEA Negotiations – Tentative Dates
8/12	Superintendent’s Advisory Team, 12:00 PM @ Milner Crest Education Center
8/17	Special Board Meeting/Lighthouse Workshop, 9:00 AM @ Milner Crest Education Center
8/20 & 8/21	New Staff Orientation @ Milner Crest Education Center
8/21 – 8/23	Registration at All Schools
8/26	All Staff Inservice @ 7:30 AM, MHS Auditorium
9/3	First day for 1 st – 7 th and Orientation for MHS 8 th Grade & HLC
9/3 – 9/6	Week of Kindergarten Orientation appointments
9/4	First day for MHS 9 th – 12 th
9/9	First day for Kindergarten @ Blossom Gulch & Madison Elementary Schools
9/16	Regular School Board Meeting, 6:00 PM @ Milner Crest Education Center

* Material attached. **Material available at meeting

**Coos Bay Public Schools
School Board Meeting Schedule
2013-2014 School Year**
Milner Crest Education Center
1255 Hemlock Ave.
Coos Bay, OR 97420
6:00 PM

Summer Special Board Meeting/Workshop & Lighthouse Project

August 17, 9:00 AM

Regular School Board Meetings – 2nd Monday of the month unless otherwise noted

September 16

October 14

November 12 (due to Veteran's Day Holiday)

December 9

January 13

February 10

March 10

April 14

May 12

June 9

Special School Board Meetings – 4th Monday of the month (as needed)

September 23

October 28

November 25

January 27

February 24

March 31 (due to spring break)

April 28

May 27 (due to Memorial Day Holiday)

June 23

COOS BAY PUBLIC SCHOOLS
COOS BAY, OREGON

June 17, 2013

REGULAR SCHOOL BOARD MEETING & BUDGET HEARING

The Board of Directors of Coos Bay Public Schools met on June 17, 2013, in the Community Room at Milner Crest Education Center, 1255 Hemlock Ave., Coos Bay, Oregon, for a Regular School Board Meeting.

Chair James Martin declared the Budget Hearing open and called the meeting to order at 6:07 PM and invited the Board and guests to recite the Pledge of Allegiance to begin the meeting.

All Board Members Present:	James Martin, Chair	Rocky Place
	Adrian DeLeon	Jill Christiana
	Charlene Moore	Sam Aley

Board Members Absent: Mary Fields

Others present included Superintendent Granger, Peggy Ahlgrim, Rod Danielson, Candace McGowne, David Dorsey, Steve Schneiderman, Ross Lorenzo, Joel Smallwood, Katherine Hoppe, Arlene Roblan, Jennifer Bunnell, Melia Jasso, Amelia Edd, Kati Banks, Lynda Sanders, Debbie Chesselet, Kelly Ott, Fred Baker, Rose Sweeney, Dee Edwards, Ken Scott, Teri Harris Jones, Linda Vickrey, Michelle Newsum, Brian Hutchins, Stacy Gulseth, Jennifer Easton, Ariann Lyons, Ann Marineau, Lisa DeSalvio, Dianne Seibold, Bill Burgher, Thomas Moriarty of *The World* and Gordon Young of *Channel 14*.

1. APPROVE AGENDA

Adrian DeLeon made the motion, Jill Christiana seconded, to approve the Agenda. The motion passed unanimously.

2. CONSENT AGENDA

- A. Approve Minutes of May 13, 2013, Regular School Board Meeting
- B. Approve Minutes of May 8, 2013 Budget Meeting
- C. Approve Minutes of May 15, 2013 Budget Meeting
- D. Approve Retirement Request from Alice Parsons and Resignation Requests from Chelsey Schinender, Madison Olson and Jessica Skinner.

Jill Christiana made the motion, Sam Aley seconded, to approve the Consent Agenda. The motion passed unanimously.

3. PUBLIC INPUT

Steve Schneiderman expressed concerns about the Marshfield High School being in session during the OSAA 3-A Tournament which include security, parking, bell system and volunteers. He asked the Board to reconsider the calendar to have no school on March 6th & 7th, 2013. He also expressed concern transferring Principal Greg Mulkey to the Marshfield High School Athletic Director/Dean of Students position.

Catherine Hoppe shared the positive impact the OSAA 3-A Tournament has brought into the community. She asked the Board to consider the impact of their calendar decisions as it relates to the tournament and community.

Michelle Newsum shared her concern with the mandate that all schools use this school-wide interventions. She shared information and sources she had collected to support her concern.

Mark Mattecheck asked that the Board consider the requests for the calendar changes to help ensure the success of the 3-A Tournament.

Ariann Lyons gave an overview of the Coos Bay Schools Facilities Task Force survey results which give the Board an idea of the demographics of Coos Bay families. Ariann explained that the committee is a group of community members that believe our schools and buildings are an important asset to the community. The group is concerned with the state of the facilities. In order to move forward with the process, the committee needs to ask the community what they want. Based on the response from the community, the committee will know what direction to move toward. The Board and community are invited to the next meeting on July 9th at 5:30 PM in the Community Room at Milner Crest.

Steve Schneiderman Regarding the Budget Hearing, Steve inquired if classified staff were being laid off to fund new programs. Superintendent Granger explained that the most of the layoffs were due to the 10% reduction in funding for Title Programs due to the federal sequestration. Since most of our Title funding is used for staff, there were layoffs. In addition, the district has fewer special education (SPED) students than previous years so there is a reduction in the number of staff serving SPED students. Rod Danielson noted that the district is not able to use general funds to replace the reduced Title funding.

4. BUILDING AND STAFF PRESENTATIONS

A. MHS Student Update: Brittany Cooper updated the Board on end of year activities which included graduation, Senior All Night Party, Scholarship Assembly. Lauren McGowne was recognized as Prep Athlete of the Year by the Register Guard. James Martin presented Brittany a Shining Star Award for representing the students of Marshfield High School to the School Board. She encouraged the Board to reconsider the calendar for the OSAA Tournament.

B. CBEA Business: Lynda Sanders asked people to call the state senators to support school funding. CBEA awarded a \$750 scholarship to Corinna Karlin, daughter of Jayna Tomac. Lynda wanted the Board to know how important the classified staff are and that their reductions will be deeply felt. She is excited about the new staff and will be pairing them with a mentor.

C. OSEA Business: Teri Jones congratulated the Board for their re-elections. She also recognized Charlene Moore for her Boys and Girls Club "Woman of Distinction" Award and thanked the Budget Committee for their support of Libraries. Teri drew attention to the reductions in classified staff. She discussed BOLI regulations and noted that some staff have been working for free by donating their time. She encouraged classified staff to not donate their time. She would like classified staff to be able to attend staff meetings, receive professional development and bring back the classified jobs.

D. Highlighted Schools Blossom Gulch and Madison Elementary Schools: Principals Linda Vickrey and Arlene Roblan gave an overview of the assessment data for their schools and what interventions and strategies will be used next year.

Linda Vickery asked the Board to consider a "gentle start" for next year's 1st graders to help students transition from kindergarten to 1st grade. Arlene Roblan shared the poem,

All I Really Need to Know, I Learned in Kindergarten by Robert Fulton. Steve Schneiderman thanked Arlene for her years of service.

5. DISTRICT STAFF PRESENTATIONS

- A. Superintendent Granger: The Board and community were invited to attend a retirement Celebration in Arlene Roblan's honor on Friday, June 21st at Sunset School from 5:00 – 7:00 PM.
 1. Review of Graduation Ceremony: Superintendent Granger highlighted the graduations at Marshfield High School and Harding Learning Center. All of the ceremonies were touching and meaningful.
 2. Licensed Evaluation System with Lynda Sanders: Superintendent Granger and Lynda Sanders reviewed the Licensed Evaluation System and the changes that are coming. A model has been chosen and a rubric developed. Final items are being worked on.
- B. Business Manager, Rod Danielson: Rod presented the financial report as of May 31, 2013. Auditors will be starting the audit process in July.
- C. Maintenance Supervisor, Joel Smallwood: Joel began by highlighting Harding Learning Center's 90th birthday and bringing attention to the fact that our newest school building, Pirate Hall, is 13 years old and Sunset is 20 years old. There have been 985 completed work orders so far this year. There is little classroom movement this year and additional kindergarten classrooms are being created. Significant progress has been made on the Construction Building on Marshfield High School campus. Adjustments in custodial hours and responsibilities are being reviewed to be the most efficient for the schools. Joel is also working on the Sunset heating system. Summer projects include track repair, roofing projects, carpet replacement and replacing access control system to the Main Gym & Pirate Hall. Dawn thanked Maintenance and Technology for helping develop systems and procedures within their departments to help support student learning.
- D. Information Technology Supervisor, Fred Baker: Fred updated the Board on the district's new student information system, Synergy. Coos Bay piloted Synergy this school year with the support of the instructional coaches. He also updated them on connectivity upgrades, Citrix/Microsoft campus agreements and IOS devices. When asked about the back-up cooling system for the server room, Fred reported that it is in and working and a generator has been installed for it as well.

6. BOARD ITEMS

- A. Board Activity Report: Activities included Marshfield High School, Destinations Academy and Resource Link graduation attendance, CBEA negotiations, Career & Technical Education meeting, Budget Committee meeting, Senior Scholarship Awards, PBIS duty, Superintendent's Advisory Team, Facilities Task Force, Loan Committee, Licensed Evaluation Committee, school visits, Stop Drop & Read, concerts, field trips, swimming, book talks, musical productions and meetings with Superintendent Granger.
- B. Retiree Recognition: James Martin recognized the following retirees: Arlene Roblan, Deanna Chase, Deb Larson, Alice Parsons, Donna Lee, Kellea Kohn, Paul Carlson and Judy Tjaarda.

7. ACTION ITEMS TO CONSIDER

- A. Certification of Election Results: Rocky Place made the motion, Jill Christians seconded, to accept the Certification of Election Results. The motion passed unanimously.

- B. Adopt Resolution 2014-01 - Adopting the Budget: The resolution adopts the budget that the Budget Committee approved. Sam Aley made the motion, Charlene Moore seconded, to adopt Resolution 2014-01 – Adopting the Budget. When asked what would happen if the state funding changes, Rod Danielson explained that at this point in time, the district has the ability to adjust the budget plus or minus 10%. Once the budget is adopted and the fiscal year begins, the Budget Committee would possibly need to be reconvened if the budget increased. The motion passed unanimously.
- C. Adopt Resolution 2014-02 - Resolution Making Appropriations: The resolution sets spending limits within each fund and category. Jill Christiana made the motion, Rocky Place seconded, to adopt Resolution 2014-02 – Resolution Making Appropriations. The motion passed unanimously.
- D. Adopt Resolution 2014-03- Imposing and Categorizing Taxes: The resolution imposes the property tax rate within the school boundary. Adrian DeLeon made the motion, Jill Christiana seconded, to adopt Resolution 2014-03 - Imposing and Categorizing Taxes. During discussion, it was pointed out that the year referenced in the text needed updated to 2013-14. Adrian DeLeon amended the motion, Jill Christiana seconded adopt Resolution 2014-03 with the correction. The motion passed unanimously.
- E. Adopt Resolution 2014-04 - Authorizing Interfund Loans: The resolution states that the Special Revenue Funds should be in a deficit state and allows the district to transfer from the General Funds to make up the difference when necessary. Sam Aley made the motion, Jill Christiana seconded, to adopt Resolution 2014-04 – Authorizing Interfund Loans. The motion passed unanimously.
- F. Adopt Resolution 2014-05 - Designating Depositories and Custodian: The resolution designates the signers for the banking accounts. Sam Aley made the motion, Adrian DeLeon seconded, to adopt Resolution 2014-05 – Designating Depositories and Custodian. The motion passed unanimously.
- G. Approve 2013-2014 Construction Maintenance Bids: Jill Christiana made the motion, Charlene Moore seconded, to approve a roofing contracts for West Coast for the Drama/West Wing for \$44,723 and Pacific Tech Construction for MHS West Gym for \$143,850. The motion passed unanimously.
- H. Approve New Hires: Dawn Granger reviewed the hiring procedure for administrators. Rocky Place made the motion, Sam Aley seconded, to approve the New Hires of Heidi Banks as Nurse, Janice Schock as Madison Principal, Kathleen Corrigall as Harding Learning Center (HLC) Counselor, Michelle Stone as Kindergarten Teacher, and Kevin Hann as HLC Social Studies Teacher.

8. ADJOURN MEETING

James Martin adjourned the meeting at 8:35 PM.

James Martin
Board Chair

Peggy Ahlgrim
Board Secretary

Board Action**Position / Description****Name**

	Resignations	
7/8/2013	Social Studies Teacher, Marshfield High School	Ainsworth, Justin
7/8/2013	Math Teacher, Marshfield High School	Goll, Corey

Curriculum Review Process

Area/school/grade: US History Harding Learning Center

Requested by: Kevin Haan

Approved by: Shelly McKnight

Curriculum Reviewed:

1. TCI- "History Alive" 9th-12th grade level
2. Pearson / Prentice Hall U.S. History - Success Net
3. McGraw Hill

Curriculum Selected: McGraw-Hill

Cost: \$4100 for all texts, supplemental materials and digital access

Account: Building fund and a request for general as well to make up any difference (Rod has PO request)

Reasoning for selection: The online services of McGraw-Hill were easier to use, more advanced, and more extensive. Cost includes a six year web-access license to digital curriculum.

Prentice Hall written materials were adequate, but their server was slow and cumbersome. The navigation tools for Prentice-Hall were difficult to manipulate- making the internet resources less useful.

TCI has a reputation for great interactive lessons, but the U.S. History activities were not any better than the other two companies and they had fewer web resources.

Costs for all programs were similar, so cost was not a decisive factor.

Please note: There are three free U.S. history texts online we could use—but, as with the psychology and economics online texts, access would be the issue for our students.

RESOLUTION #2014-06
INCREASE IN DISTRICT MEAL PRICES FOR THE 2013-14 SCHOOL YEAR

WHEREAS, the Federal "Healthy Hunger-Free Food Act" requires the district to increase school lunch prices to meet Federal equity pricing requirements; and

WHEREAS, the fixed price for Pattern Meals and Meal Price Equivalents is increasing to offset the continuing increases in the cost of food; therefore BE IT RESOLVED that the Board of Directors approves the recommended increase in district meal prices for the 2013-14 school year.

Lunch	Current Price	Recommended Price
Elementary K-3	\$1.95	\$2.00
Intermediate 4-7	\$2.20	\$2.25
High School 8-12	\$2.45	\$2.50
Adult	\$2.75	\$3.00
* Reduced – all levels	\$0.40	\$0.40
Breakfast	Current Price	Recommended Price
Elementary K-3	Free	Free
Intermediate 4-7	Free	Free
High School	Free	Free
Milk	\$0.50	\$0.50

* Reduced prices: Children from families whose total household income is within the reduced-price limits on the Federal Income Eligibility Guidelines Chart can get school meals at a maximum reduced price of 30 cents for breakfast and 40 cents for lunch.

Adopted by the Board of Directors this 8th day of July, 2013

ATTEST:

BOARD CHAIR

SUPERINTENDENT/CLERK

RESOLUTION #2014-07
Designating Depositories and Custodian
Effective July 9, 2013

BE IT RESOLVED, that the Board of Directors of Coos Bay School District hereby authorizes, that pursuant to ORS 328.441, that a depository be designated for the funds of Coos Bay School District and that a custodian for said funds be designated;

BE IT RESOLVED, that Sterling Savings Bank, Umpqua Bank, U.S. Bank, Coos Educators Federal Credit Union and State of Oregon Local Government Pool are safe and proper for the purpose of receiving deposit funds of this District, and they shall be used for deposit of all monies belonging to the District until further order of this Board;

BE IT FURTHER RESOLVED, that Dawn Granger, Superintendent and Rodney H. Danielson, Business Manager, be designated custodians of the funds of the District.

BE IT FURTHER RESOLVED, that the following are authorized signatures for signing checks for the District. Signatures are authorized only within the specific accounts they are identified with.

District, Umpqua Bank, Account # 970393070	Dawn Rae Granger, Rod Danielson or facsimile
District, Umpqua Bank, Account # 560002891	Dawn Rae Granger, Rod Danielson or facsimile
District, Umpqua Bank, Account # 560015497	Dawn Rae Granger, Rod Danielson or facsimile
District, Umpqua Bank, Account # 971919899	Dawn Rae Granger, Rod Danielson or facsimile
District, Umpqua Bank, Account # 970724019	Dawn Rae Granger, Rod Danielson or facsimile
District, Umpqua Bank, Account # 560007528	Dawn Rae Granger, Rod Danielson or facsimile
District, U.S. Bank, Account # 153691293978	Dawn Rae Granger, Rod Danielson or facsimile
Blossom Gulch, Umpqua Bank #973160930	Linda Vickrey, Rod Danielson
Madison, Sterling Savings Bank #1971216765	Janice Schock, Rod Danielson
Millicoma, Coos Educators FCU #4919 55	Travis Howard, Rod Danielson
Sunset, Sterling Savings Bank #81971225667	Dale Inskeep, Rod Danielson
Marshfield, Umpqua Bank #972565865	Greg Mulkey, Bryan Trendell, Rod Danielson
Harding Learning Ctr., Umpqua Bank, #66146811	Shelly McKnight, Rod Danielson

ADOPTED by the Board of Directors this 8th day of July, 2013.

ATTEST:

By: _____

BOARD CHAIR

SUPERINTENDENT/CLERK