

**COOS BAY PUBLIC SCHOOLS
BOARD OF DIRECTORS**
MILNER CREST EDUCATION CENTER
1255 HEMLOCK AVE., COOS BAY, OR 97420
July 16, 2012

REGULAR BOARD MEETING AGENDA

- 5:30 PM** **EXECUTIVE SESSION** - based on ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- 6:00 PM** **REGULAR OPEN SESSION** — Pledge of Allegiance and Welcome
1. **APPROVE AGENDA**
 2. **ACTION ITEMS**
 - A. Elect Board Chair and Vice-Chair for 2012-13
 - B. *Establish Regular Monthly Meeting Day, Time, and Place
 3. **CONSENT AGENDA**
 - A. *Approve Minutes of June 11, 2012, Regular School Board Meeting
 - B. *Approve Minutes of June 25, 2012, Special Board Meeting/Budget Hearing
 - C. *Approve New Hires for 2012-13 & Accept Resignations of Licensed Staff
 4. **SPECIAL PRESENTATION**
 - A. OSBA's Lighthouse Project – Renee Sessler
 5. **PUBLIC INPUT**

Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints concerning school personnel nor against any person connected with the school system. The chairman will direct the visitor to the appropriate means for board consideration and disposition of legitimate complaints involving individuals. (Board Policy BDDH)
 6. **BUILDING AND STAFF PRESENTATIONS**
 - A. CBEA Business: Lynda Sanders & Fred Hunt
 - B. OSEA Business: Teri Jones
 7. **DISTRICT STAFF PRESENTATIONS**
 - A. Superintendent Granger:
 - B. Human Resources, Candace McGowne:
 - C. Special Programs, Director Lisa DeSalvio:
 8. **BOARD ITEMS**
 - A. Board Activity Report
 - B. Committee Report
 - C. Schedule Special Board Meeting/Workshop
 9. **ADJOURN MEETING**

CALENDAR

Date	Event
TBA	Special Board Meeting/Workshop, 9:00 AM @ Milner Crest
8/21	New Staff Orientation @ Milner Crest
8/22 – 8/24	K – 7 th Grade & Harding Learning Center (HLC) Registration
8/27	All Staff Inservice @ 7:30 AM, MHS Auditorium
8/29 – 8/30	Marshfield High School (MHS) Registration
9/4	First day for 1 st – 7 th and Orientation for MHS 8 th Grade & HLC
9/4 – 9/7	Week of Kindergarten Orientation appointments
9/5	First day for MHS 9 th – 12 th
9/10	First day for Kindergarten @ Blossom Gulch & Madison Elementary Schools

Visit the District's Webpage at <http://www.cbd9.net>

DRAFT

Coos Bay Public Schools School Board Meeting Schedule 2012-2013 School Year

Milner Crest Education Center
1255 Hemlock Ave.
Coos Bay, OR 97420
6:00 PM

Regular School Board Meetings – 2nd Monday of the month

September 10

October 8

November 13 (due to Veteran's Day Holiday)

December 10

January 14

February 11

March 11

April 8

May 13

June 10

Special School Board Meetings – 4th Monday of the month (as needed)

September 24

October 22

November 26

January 28

February 25

March 25

April 22

May 28 (due to Memorial Day Holiday)

June 25

COOS BAY PUBLIC SCHOOLS
COOS BAY, OREGON

June 11, 2012

REGULAR SCHOOL BOARD MEETING

The Board of Directors of Coos Bay Public Schools met on June 11, 2012, in the Community Room at Milner Crest Education Center, 1255 Hemlock Ave., Coos Bay, Oregon, for a Regular School Board Meeting. Chair Charlene Moore called the meeting to order at 6:00 PM and invited the Board and guests to recite the Pledge of Allegiance to begin the meeting.

Board Members Present:	Charlene Moore, Chair	Jack Bushmaker
	Adrian DeLeon	Jill Christiana
	Rocky Place	James Martin

Board Members Absent: Randy Miles

Others present included Superintendent Granger, David Dorsey, Rod Danielson, Peggy Ahlgrim, Tara Fleetwood, Tishiea Johnson, Arlene Roblan, Lynda Sanders, Travis Howard, Jodi O'Mara, Tracy Parsons, Joel Smallwood, David Petrie, Orion Petock-Petrie, Alice Parsons, Sid Hall, Lisa DeSalvio, Lynda Vickrey, Lesli Traylor, Scott Traylor, Lisa Kamph, Bruce Bryant, Steve Hood, Brian Hutchins, Sandra Archerd, Kevin Cellura, Jessica Skinner, Laura Means, Chad Putman, Ann Marineau, Ross Lorenzo, Teri Jones, Rebecca Peters, Kathleen Zappelli, Stan Sweet, Stan Sweet, Jill Tamminen, Rob O'Donnell, Becky Armistead, Jenny Klein, Renee Pool, Justin Pool, Thomas Moriarty, Diana Spillman, Amelia Edd, Lauren Chan, Mark Stephens, Mike Seedborg Hope Onusic, Stephanie McCord, Kim Banta, Laura Post, Karen Ashcraft, Tom Dixon, Jason Goodson, Jamie Fereday, Tonya Goodson, Bob Fields, Mary Fields, Alisha Schaefer, Catlin Day, Sally Garboden, Steve Heyer, Mary-Margaret Stockert, Andy Roundy, Mary Schultz, Dayna Inskeep, April Hoy, Jan Ward, Kati Banks, Peggy Thornton, Derek Claiborne, Krystal T., Nicole Ault, Robert Ault, Madeline Stephens, Beth Bennisson, Catherine Hampton, Michelle Caldera, Tracy Skinner, Cindy George, Helen Farr, Lindsay Crider, Brittany Lewis, Karla Delgado, Melia Jasso, Mark Lorincz, Scott Stockert, Tyler Hill, Jonathan Hill, Janet Saint, Janice Crossland, Fred Hunt, Michelle Newsum, and Gordon Young of *Channel 14*.

I. APPROVE AGENDA

Rocky Place made the motion, Jack Bushmaker seconded, to approve the Agenda. The motion passed unanimously.

2. CONSENT AGENDA

Jill Christiana made the motion, Rocky Place seconded, to approve the Consent Agenda. The motion passed unanimously.

- A. Approve Minutes of the May 14, 2012, Regular Board Meeting
- B. Approve Minutes of the May 9, 2012, Budget Meeting
- C. Approve Minutes of the May 16, 2012 Budget Meeting
- D. Accept Resignation Request for Renee Iversen, Sara Prince and Judy Nakano and Accept Reinstatement Requests for SaraJo Layne McManus

3. SPECIAL PRESENTATION

- A. **Shining Star Award:** Coos County Spelling Bee winner Orion Petock (2nd Place) was recognized by the Board. Troy Bottoroff (1st Place) was also recognized but unable to attend.
- B. **Retiree Recognition: Licensed and classified retirees were recognized.** Those in attendance were Sandra Archerd, Oskie Yasana, Tembra Lecrenski, Kathleen Zappelli, and Jerry Ford. Other retirees include Claudia Benn, Hank Lepley, Brad Lillebo, Susan Talley-Johnson, Brad Kohn and Mike Gilfillan. The administrators and the Board thanked them for their commitment to Coos Bay Schools. The retirees were given the opportunity to share comments.

4. PUBLIC INPUT

- A. Mary-Margaret Stockert shared a list of concerns of the 4 day student week which included less school wellness, family time, isolation from peers and impact on students and families.
- B. Tracy Skinner, Catlin Day and Michele Caldera submitted a petition to the Board with over 300 signatures from parents of Blossom Gulch students asking the Board to complete contract negotiations. They also shared concerns about the 4 day student week.

5. BUILDING & STAFF PRESENTATIONS

- A. **Highlighted School – Harding Learning Center:** Principal Linda Vickrey introduced the staff and gave an overview of Harding Learning Center programs. Test scores have shown improvement. Students are active in community service with focus on Mingus Park.
- B. **MHS Student Update:** There was no update.
- C. **CBEA Business:** Lynda Sanders had the licensed staff introduce themselves. Both Lynda and Fred Hunt shared their frustration with contract mediations.
- D. **OSEA Business:** Teri Jones announced the following election results: Diane Follansbee – Treasurer, Sandy Reiber – Secretary, Jerry Kirkeby – Vice-President, Teri Jones – President. Teri also shared three concerns of the classified union – increased workload with reduced hours, additional secretarial responsibilities and classified participation in planning and professional development.

6. DISTRICT STAFF PRESENTATIONS

- A. **Superintendent Dawn Granger:** She reported that SCESD is looking into bringing Rachel's Challenge which is a nation-wide bullying curriculum to the south coast. Activities included tsunami drill with Blossom Gulch students, graduation at MHS, budget development, Superintendent's Advisory Team meetings which is composed of parents from all the schools, achievement compact development, swimming lessons, band performance in the parade.
Superintendent's Report: Superintendent Granger announced the Coos Bay Public Schools will be partnering with U of O to provide math summer school support for upcoming 8th – 11th grade students. Parents are asked to go to the district's website to complete a short survey to indicate interest in the program.
Achievement Compact: Superintendent Granger explained the achievement compact requirements and the planning that has been taking place. The state has established requirements in 3rd grade math and reading scores, 6th grade student

attendance 90% or above, 9th grade student with 90% or above and have earned 6 credits, and 5 different graduation components. The district will be developing their goals around these requirements.

Administrative Announcement: Superintendent Granger announced that Blossom Gulch Principal Jodi O'Mara has accepted a superintendent/principal position with Mapleton School District and that Linda Vickrey will be the new principal at Blossom Gulch.

B. Rod Danielson, Business Manager:

Financial Report: Rod Danielson gave the Board an overview of the financial report through May 31, 2012. Joel Smallwood updated the Board on capital projects for the summer. Bids have been received for the capital projects and the bids came in higher than expected. Joel suggests that the Transportation roof and Sunset flat roof be done this year and to hold off on the Drama Lab roof. He also suggests that the West Gym be postponed until spring.

C. Lisa DeSalvio, Special Programs Director: Lisa reported that this year she will be reviewing programs starting with the Structured Learning Centers (SLC). SCESD is joining CB in the review process as well as Mental Health.

7. BOARD ITEMS

A. Board Activity Report: Activities included graduations, policy review, school visits, senior awards assembly, book groups, budget committee, choir, booster club, negotiations, track & field meets, nutria meeting, SHAK meeting at Madison, parent's night, CTE advisory committee, tsunami drill, fine dining luncheon, Synergy demonstration, Oregon Coastal Caucus,

B. Committee Reports:

Facilities Committee: Rocky Place reported that he met with Joel Smallwood and Jamie Fereday regarding nutria at Millicoma Marsh area and shared that the plan has been refined regarding how to deal with nutria. Joel Smallwood asked that the Board approve the expense to come out of the Millicoma Marsh Fund.

Policy Committee: James Martin reported that the committee has completed the initial review of all the policies and is entering the maintenance mode.

C. Policy First Reading

1. EBB – Integrated Pest Management: James Martin explained the purpose of the policy.

8. ACTION ITEMS TO CONSIDER

A. Approve Millicoma Marsh Nutria Control Plan: Rocky Place made the motion, James Martin seconded to accept the revised Millicoma Marsh Nutria Control Plan dated 2012 and allow signature of the binding document that will indicate that costs will not exceed \$1,627 to be paid from the Millicoma Marsh Fund. The motion passed unanimously.

B. Adopt Resolution 2012-11- Achievement Compact: Adrian DeLeon made the motion, Jack Bushmaker seconded to adopt Resolution 2012-11- Achievement Compact. Rocky Place asked if the achievement compact was necessary. Superintendent Granger explained the background and reasons for the compacts. The motion passed unanimously.

C. Second Reading and Adoption

1. EEAE – Student Transportation in Private Vehicle
2. EEAE-AR – Proof of Vehicle Liability Insurance

3. GCN-GDN – Evaluation of Licensed Staff – the question was asked what the schedule was for forwarding the evaluation forms to the personnel office. Superintendent Granger explained that her goal is to have all evaluations turned in by June 1. This will change next year as the new evaluation plan is developed. A question was also asked about the superintendent developing the performance standards for licensed staff. It was suggested to strike the last paragraph of the policy because it's determined by bargaining and law.
4. GCQG – Staff Responsibilities
5. IKE-AR – Retention for Students Grades 1-8: Lynda Sanders asked where the forms were for Student Study Teams (SST) and Retention Checklist. The schools have SST forms and they are in the process of being updated. The Retention Checklist is also being developed. Superintendent Granger is developing a form that is consistent across the district. Rocky Place suggested including the forms with the policy or develop a numbering system for the forms. Superintendent Granger explained that parent permission is required for some retention evaluations but the decision to retain rests with the building principal.
6. ING/JHD – Animals in District Facilities
7. ING/JHD-AR – Service Animals in District Facilities
8. JE – Attendance
9. JEE – Student Attendance Accounting
10. JFCJ – Weapons at School – Students
11. JHCD – Administering Non –injectable Medicines to Students
12. JHCD-AR – Administering Non-injectable Medicines to Students
13. JHD/ING – Dogs in the Classroom
14. JHD/ING-AR – Service Animals in District Facilities
15. JN – Student Fees, Fines and Charges
16. KI/KJ-AR – Commercial Advertising/Merchandise Sales
17. KJA – Materials Distribution

James Martin made the motion, Rocky Place seconded, to adopt policies in section 8.C.1- 8.C.17 with exception of 8.C.5 and deletion of the last paragraph on 8.C.3. The motion passed unanimously.

D. Third Reading and Adoption

1. JHCCA – Students – HIV and HBV
2. JHCCB – Students – HIV, AIDS
3. IKF – Graduation Policy

James Martin made the motion, Adrian Deleon seconded, to adopt the policies as presented. The motion passed unanimously.

E. Fourth Reading and Adoption

1. EEA – Student Transportation Services

James Martin made the motion, Rocky Place seconded, to adopt the policy as presented. The motion passed unanimously.

9. ADJOURN THE MEETING

Charlene Moore adjourned the meeting at 8:58 PM.

Charlene Moore
Board Chair

Peggy Ahlgrim
Board Secretary

COOS BAY PUBLIC SCHOOLS
COOS BAY, OREGON

June 25, 2012

SPECIAL SCHOOL BOARD MEETING/BUDGET HEARING

The Board of Directors of Coos Bay Public Schools met on June 25, 2012, in the Community Room at Milner Crest Education Center, 1255 Hemlock Ave., Coos Bay, Oregon, for a Regular School Board Meeting. Vice-Chair James Martin called the meeting to order at 6:00 PM and invited the Board and guests to recite the Pledge of Allegiance to begin the meeting.

Board Members Present:	Vice-Chair James Martin	Jack Bushmaker
	Adrian DeLeon	Jill Christiana
	Rocky Place	Randy Miles

Board Members Absent: Charlene Moore, Chair

Others present included Superintendent Granger, David Dorsey, Rod Danielson, Peggy Ahlgrim, Joel Smallwood, Candace McGowne, Hope Onusic, Jan Ward, Amelia Edd, Teri Jones, Melia Jasso, and Jessie Higgins of The World.

1. DECLARE BUDGET HEARING OPEN

Vice Chair James Martin declared the budget hearing open.

2. APPROVE AGENDA

Jill Christiana made the motion, Adrian DeLeon seconded, to approve the Agenda. The motion passed unanimously.

3. CONSENT AGENDA

Jill Christiana made the motion, Jack Bushmaker seconded, to approve the Consent Agenda. The motion passed unanimously.

- A. Accept Resignation Requests from Catherine Thompson, Kris Davis and Jodine O'Mara
- B. Designate Superintendent Dawn Rae Granger as Chief Administrative Office/District Clerk/Budget Officer for 2012-13
- C. Designate Business Manager Rod Danielson as Deputy Clerk for 2012-13
- D. Designate Lisa DeSalvio as the district's Titles I-A, I-D, III, and X Representative for 2012-13
- E. Designate Dawn Rae Granger as the district's Titles II-A, and VI-B Representative for 2012-13
- F. Designate Joel Smallwood as Asbestos Designate for 2012-13
- G. Designate Joel Smallwood as Integrated Pest Management Coordinator for 2012-13
- H. Designate CBSD Board of Directors as the Local Contract Review Board
- I. Authorize Use of Facsimile Signature for Superintendent, Business Manager and Board Chairman for 2012-13
- J. Designate Wall & Wall P.C. as the district financial auditors for 2011-12 School Year Audit
- K. Designate David A. Dorsey P.C. as the district legal counsel
- L. Designate Huggins Insurance as the district insurance agent

4. PUBLIC COMMENT ON BUDGET

There was no public comment.

5. DISTRICT STAFF PRESENTATIONS

- A. **Superintendent Dawn Granger:** Updated the Board on the parent involvement policy and ODE's monitoring report. The policy and AR will be updated to reflect the Title Plan and Parent Compact.
- B. **Rod Danielson, Business Manager:** Updated the Board on insurance quotes for next year. There is an average of 9.5% increase. The increase will be reduced by increasing the deductible from \$1,000 to \$5,000 per occurrence. Based on historical data on the district's claims, there will be a savings.

6. ACTION ITEMS TO CONSIDER

- A. **Second Reading and Adoption: *Policy EBB – Integrated Pest Management:** Rocky Place made the motion, Randy Miles seconded, to approve Policy EBB – Integrated Pest Management. The motion passed unanimously.
- B. **Adopt Resolution 2013-01 – Resolution Correcting the Budget Committee Motion Approving the Budget:** Rod Danielson explained the amendment to the Capitol Projects Fund. Jill Christiana made the motion, Jack Bushmaker seconded, to adopt Resolution 2013-01 – Resolution Correcting the Budget Committee Motion Approving the Budget. The motion passed unanimously.
- C. ***Adopt Resolution 2013-02 - Adopting the Budget:** Jack Bushmaker made the motion, Rocky Place seconded, to adopt Resolution 2013-02 – Adopting the Budget. The motion passed unanimously.
- D. ***Adopt Resolution 2013-03 - Resolution Making Appropriations:** Rock Place made the motion, Adrian DeLeon seconded, to adopt Resolution 2013-03 – Resolution Making Appropriations. The motion passed unanimously.
- E. ***Adopt Resolution 2013-04 - Imposing and Categorizing Taxes:** Adrian DeLeon made the motion, Jack Bushmaker seconded, to adopt Resolution 2013-04 – Imposing and Categorizing Taxes. The motion passed unanimously.
- F. ***Adopt Resolution 2013-05 - Authorizing Interfund Loans:** Jill Christiana made the motion, Randy Miles seconded, to adopt Resolution 2013-05 – Authorizing Interfund Loans. Jill amended the motion to adopt 2013-05. The motion passed unanimously.
- G. ***Adopt Resolution 2013-06 - Designating Depositories and Custodian:** Rod Danielson explained that Linda Vickrey will be custodian of funds for Harding Learning Center until another principal is hired. Jill Christiana made the motion, Adrian DeLeon seconded, to adopt Resolution 2013-06 – Designating Depositories and Custodian with corrections of year and spelling of Linda Vickrey's name. The motion passed unanimously.
- H. ***Approve 2012-13 Construction Maintenance Bids:** Rocky Place made the motion, Randy Miles seconded, to approve 2012-13 Construction Maintenance Bids. The motion passed unanimously.

7. ADJOURN THE MEETING

James Martin adjourned the meeting at 6:22 PM.

James Martin
Vice Board Chair

Peggy Ahlgrim
Board Secretary

Board Action

Position / Description

Name

RESIGNATION

7/16/2012

Instructional Coach

Sweeney, Jennifer

NEW HIRE

7/16/2012

7th Grade Science, Sunset

Tremel, Shirley

7/16/2012

SPED Teacher, Blossom Gulch

Gamble, Jacqueline

7/16/2012

6th Grade, Millicoma

Crider, Lindsay

7/16/2012

Counselor, Part Time
Harding Learning Center

Corrigall, Kathie

7/16/2012

Language Arts, MHS

Peters, Scott