

**COOS BAY PUBLIC SCHOOLS**  
**BOARD OF DIRECTORS**  
**SPECIAL BOARD MEETING**  
MILNER CREST EDUCATION CENTER  
1255 HEMLOCK AVE., COOS BAY, OR 97420  
Wednesday, July 7, 2010

**AGENDA**

**5:30 PM – SPECIAL BOARD MEETING BEGINS** – Welcome and Pledge of Allegiance

1. APPROVE AGENDA
  
2. APPROVE CONSENT AGENDA
  - A.\* Approve New Hires for the 2010-11 School Year
  
3. ACTION ITEMS
  - A.\*\* Approve Administrator Salaries
  - B.\*\* Approve Confidential Employee Salaries
  - C.\* Approve Speech Pathologist Job Description Update

**Summer Calendar**

| <b>Date</b> | <b>Event</b>  |
|-------------|---|
| 7/9 -7/11   | COSA Summer Conference @ Eagle Crest  |
| 8/2         | Administrators Return   |
| 8/3 – 8/13  | “One Stop” Registration for K – 8 <sup>th</sup> – MHS & HLC pick up packets             |
| 8/21        | Special Board Meeting – time and location TBA   |
| 8/23        | Secretaries Return  |
| 8/24        | New Staff Training  |
| 8/25 – 8/27 | Kindergarten – 8 <sup>th</sup> Grade Registration @ Schools                             |
| 9/2 – 9/3   | Marshfield High School & Harding Learning Center Registration                           |
| 9/6         | Labor Day – No School   |
| 9/7         | 1 <sup>st</sup> Day of School & Freshman Orientation @ MHS 9 <sup>th</sup> graders only |
| 9/7 – 9/10  | Kindergarten Orientation @ All Elementary Schools                                       |

Visit the District's Home Webpage on the web at:<http://www.cbd9.net>

**2010-2011 School Year  
NEW HIRES**

| Board Action | Position / Description                | Hired          |
|--------------|---------------------------------------|----------------|
| 7/7/2010     | Grade 4<br>Blossom Gulch              | Jennifer Klein |
| 7/7/2010     | Grade I<br>Madison                    | Hope Onusic    |
| 7/7/2010     | PE / Health<br>Marshfield High School | Cindy Olvera   |
| 7/7/2010     | Title I Math (75%)<br>Bunker Hill     | Jill Tamminen  |
|              |                                       |                |
|              |                                       |                |
|              |                                       |                |

**TITLE: SPEECH PATHOLOGIST**

**QUALIFICATIONS:**

1. Oregon Teacher license with Speech Pathologist endorsement or State of Oregon Speech-Language Pathology license and/or American Speech-Language-Hearing Association license.
2. Ability to work as a team member.
3. Hold a valid first aid card.

**REPORTS TO:** Special Education Director

**JOB GOAL:** To lead students toward the fulfillment of their potential for intellectual, emotional, and psychological growth and maturation.

**PERFORMANCE RESPONSIBILITIES:**

1. Continues professional growth through the upgrading of skills and knowledge.
2. Communicates effectively, positively, and in a timely manner with school personnel, the public, and parents.
3. Keeps confidentiality of student records, identifiable information and educational activities.
4. Writes and follows personal performance goals in accordance with Teachers Standards and Practices Commission's (TSPC) professional development plan.
5. Participates in professional organizations, school, district, and/or state projects and conferences.
6. Collaborates effectively with all members of the student's IEP support team regularly and cooperatively.
7. Participates cooperatively in all required in-services and trainings required by the school and/or district.
8. Plans educational activities of high quality and therapeutic value.
9. Writes appropriate and sequential short-term objectives leading to progress towards the accomplishment of the IEP team's established goals (those which may be reached within a twelve month period of time.)
10. Carefully monitors student progress and adjusts therapeutic interventions as needed.
11. Completes all Medicaid billing logs and student rosters, turning them into the district office in a timely manner.

12. Provides for timely evaluations and reevaluations for eligibility in special education programs and progress towards IEP.
13. Distributes copies of evaluations and progress reports to appropriate IEP team members in a timely manner.
14. Utilizes appropriate assessment instruments.
15. Reports progress toward IEP goals to parents at the same time as school progress reports are sent home.
16. Regularly communicates with mainstream staff regarding students progress towards the general curriculum.
17. Establishes attainable student goals and objectives that promote student academic success.
18. Uses a variety of instructional strategies, techniques, and materials necessary to instruct students in a unique ways.
19. Seeks out and utilizes creative and innovative therapy techniques and materials to meet individual student speech and language needs.
20. Holds high expectations of student learning.
21. Promotes respect and empathy amongst a diverse student population.

**TERMS OF EMPLOYMENT:**

Salary and work year to be according to the current schedule.

**EVALUATION:**

Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on Evaluation of Licensed staff and in accordance with state evaluation requirements.

I have read this position description and agree with its contents:

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal and/or Supervisor's Signature

\_\_\_\_\_  
Date

All past and present position descriptions that do not reflect current requirements of this position are rescinded.